



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	GOVERNMENT COLLEGE HANSI
Name of the head of the Institution	Smt Savita Mann
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01663259204
Mobile no.	9896133553
Registered Email	govtcollegehansi@gmail.com
Alternate Email	gc_hansi@rediffmail.com
Address	Govt College Hansi, Barwala Bye Pass Road, Jagdish Colony, Hansi Pin-125033
City/Town	Hansi
State/UT	Haryana
Pincode	125033

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr Raj Kumar			
Phone no/Alternate Phone no.		01663259204			
Mobile no.		9466534624			
Registered Email		iqacgchansi@gmail.com			
Alternate Email		rajkumar425911@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://highereduhry.com/themes/backend/uploads/77/GC%20%20Hansi/NAAC/Ravised-AQAR%202017-18.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://highereduhry.com/themes/backend/uploads/77/GC%20%20Hansi/NAAC/Academic%20Calendar%202018-19.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C++	68.1	2003	21-Mar-2003	20-Mar-2008
6. Date of Establishment of IQAC			15-Oct-2010		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
ORGANISED A DAY WORKSHOP FOR THE CAPACITY BUILDING OF OFFICE STAFF	22-Sep-2018 1	40
ORGANISED A DAY WORKSHOP FOR TEACHERS ON RESEARCH AWARENESS FOR RESEARCH PROJECTS AND FINANCIAL APPROVAL	29-Jan-2019 1	160

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt College Hansi	Miscellaneous	State Govt	2018 01	50000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

13

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

Yes

If yes, mention the amount

50000

Year

2018

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. ORGANISED A WORKSHOP FOR OFFICE STAFF FOR IMPORTANT ISSUES LIKE MEDICAL BILLS PREPARATION, LEAVE RULES AND PAY FIXATION. 2. ORGANISED WORKSHOP ON PREPARATION OF RESEARCH PROPOSALS AND FINANCIAL APPROVAL OF RESEARCH PROJECTS.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
TO SET UP ATLEAST TEN SMART CLASSROOM WITH UPS	SUCCESSFULLY INSTALLED TEN SMART CLASSROOMS FOR EFFECTIVE TEACHING
TO ORGANISE A CAPACITY BUILDING PROGRAMME FOR OFFICE STAFF	CONDUCTED A DAY WORKSHOP TO ADDRESS THE IMPORTANT ISSUES OF COLLEGE STAFF LIKE PAY FIXATION, PREPARATION OF MEDICAL BILLS AND LEAVE RULES
ORGANISATION OF THE WORKSHOP OR SEMINAR TO ENHANCE THE ACADEMIC SKILLS OF THE TEACHING STAFF	ORGANISED WORKSHOP ON PREPARATION OF RESEARCH PROPOSALS AND FINANCIAL APPROVAL OF RESEARCH PROJECTS
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

11-Jan-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

1. Staff Profile Module 2. Workload Assessment Module 3. Service Details module 4. Temporary Staff Profile Module 5. Court Case Module 6. Biometric Attendance Module 7. HRMS Module 8. Leave Module

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The details of the curriculum as well as reference books are suggested to the

students on the affiliating university website. Updated and revised details of the curriculum are available to the students at the affiliating university website and the syllabi of various courses are designed and planned by the affiliating university and followed by the college accordingly. The college ensures the proper and smooth delivery of curriculum as per calendar governed by the university by the faculty members. The college develops action plan taking into the account of the objectives of the curriculum according to the teachers, students and infrastructure available. In every academic year the subject wise time table and the teacher wise time table allocated to all the departments and implemented effectively to meet the curriculum requirements. An academic calendar and activity calendar before the commencement of the academic session are designed to cater the needs of the students and stakeholders. Various extension lectures, workshops, seminar, tutorials are held regularly to enhance the curriculum and to make the curriculum application oriented. A proper lesson plan are designed by the teachers and provided to the students to maintain the adequate pace and transmission of the curriculum within the time frame and requirements of the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	30/06/2019	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BSc	Non Medical	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Environment Studies	01/07/2018	707
Compulsory Computer Education Level 1	01/07/2018	516
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MCom	NIL	0

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The college encourages feedback from the students, teachers, parents, alumni and other stakeholders. The college employs a systematic feedback mechanism to evaluate the performance of all relevant areas. The feedback taken at various levels like institutional, teachers and library resources. The mode of feedback is both online as well as offline. In online mode the feedback is taken through the google form link available on the college website and the offline feedback is taken through the feedback forms duly filled by the students in their tutorial classes by their mentors. The feedback is analysed to develop the road map of various strategies to be implemented for the betterment of the college. The teacher feedback is taken from the faculty members to enhance the teaching learning process. In the manual feedback forms, a rating scale is provided to students and teachers to rate the institutional infrastructure, effectiveness of teaching environment and library facilities. The IQAC solicits quality based feedback and analyses properly and provides the report of the feedback analysis to the college website. In case of any grievances the appropriate action plan is designed and implemented.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	General	405	1795	399
BCom	General	160	345	142
BSc	Non-Medical	160	317	117
BCA	Computer Science	60	121	49
MCom	General	50	189	48

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG	Number of fulltime teachers available in the institution teaching only PG	Number of teachers teaching both UG and PG courses
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			courses	courses	
2018	1942	83	56	0	6

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
63	51	11	5	11	10

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes It is available from the previous academic session. Fifty students have been allotted to one mentor. Mentors classes are organized fortnightly. Students are encouraged to interact with their mentors regarding their academic problems and future planning after graduation. Earlier tutor were given the responsibility of the mentoring system and it was organized fortnightly. Students are divide in the groups and each groups is allocated a separate faculty members name as the mentor and tutor to look into the students grievances. Students can seek advice of their allocated faculty not just in the field of education but towards their career progression and future endeavors. Faculty members are nominated by the college to be group wise mentor or tutor to pay individual and special attention to each and every students to make them feel friendly and have healthy and family environment.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2025	63	1 : 32

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
47	63	15	14	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NIL	Professor	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	BSC Non Medical	First	26/11/2018	09/08/2019
BA	BA	First	26/11/2018	01/10/2019
BCom	BCom	First	26/11/2018	19/07/2019

BCA	BCA	First	26/11/2018	20/09/2019
MCom	MCom	First	26/11/2018	06/08/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Transparency in the internal assessment system. Internal assessment marks of the students are displayed on the notice board. Periodic test are conducted to check the learning outcome of the students in comprehensive manner. Group discussions, presentation class seminar are employed by the faculty members from time to time to help the students to fill their gaps in studies and to make them mentally and psychologically competent. The college follows a systematic approach on continuous internal evaluation system by conducting various minor test, assignments and case studies etc.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Being a constituent college of Guru Jambheshwar University of Science and Technology Hisar, the college follows the academic calendar prepared by the university. The academic calendar schedules the commencement and closure of semester as well as examination and vacations. Within the university documented academic calendar the college also schedules its internal assessment test and various activities throughout the the year.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.gjust.ac.in/uacolleges/schemeafclg.html>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	GENERAL	293	183	62.4
BCOM	BCom	GENERAL	148	95	64.2
BSC	BSc	NON MEDICAL	113	72	63.7
MCOM	MCom	GENERAL	32	29	90.6
BCA	BCA	COMPUTERS	32	10	31.2

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://highereduhry.com/index.php/colleges?cid=77&stub=students-feedback>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year

Total	00	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	30/06/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	30/06/2019	NIL
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	30/06/2019
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Commerce	4	0
International	Physics	2	0

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Mathematics	2
Physics	2
Computer Science	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
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NIL	NIL	NIL	2019	0	NIL	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2019	0	0	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	16	40	5
Presented papers	7	16	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS One Day Camp	NSS Unit-I and II	2	200
National Voters Day	NSS Unit-I and II	20	200
Youth Red Cross Training Camp	Red Cross Society Hisar	1	6
State Level NSS Camp	NSS Coordinator, KUK	1	1
NSS Seven Day Camp	NSS Unit-I and II	2	100
Blood Donation Camp	NSS with Collaboration Red Cross Society Hisar	20	132
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
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Independence Day	Hansi Division	Independence Day Parade	1	28
Environmental Awareness	Alumni Association GC Hansi	Tree Plantation	1	30
SWACCH BHARAT ABHIYAN	NCC DEPARTMENT	SWACHHTA HI SEWA HAI	1	40
BLOOD DONATION	RED CROSS SOCIETY	BLOOD DONATION	5	40
ARMY ATTACHMENT CAMP	NCC	TRAINING	1	4
REPUBLIC DAY	Hansi Division	Parade	1	35
Pledge for Life	DHE Panchkula	Pledge	5	400
AWARENESS ON HIV AIDS DRUG ABUSE	Haryana State AIDS Control Society	Nukkad Natak	5	24
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	01/07/2018	30/06/2019	NIL
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	30/06/2019	NIL	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1449131	1441014

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Existing
Others	Existing
Others	Newly Added
Classrooms with LCD facilities	Newly Added

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2.0	2013

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	19338	2052665	791	250000	20129	2302665
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	30/06/2019

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	104	5	1	0	0	7	0	2	0
Added	3	0	0	0	0	0	0	0	0
Total	107	5	1	0	0	7	0	2	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on	Expenditure incurred on	Assigned budget on	Expenditure incurred on
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academic facilities	maintenance of academic facilities	physical facilities	maintenance of physical facilities
1468690	1378890	1900563	1865877

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Grants is released by the state government for the maintenance ,up gradation, purchase of various items pertaining to physical infrastructure and academic support ,grant is utilized as per the guidelines issued by the state govt. Various committee of the college are constituted to plan and ensure the optimal utilization of the available infrastructure in line with the academic growth. These Committee includes the college council, time table, purchase,library committee etc The details of -expenditure on the above said items during the year is provided in the below link.

<https://higherduhry.com/index.php/colleges?cid=77>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	Scholarship for Sc and Bc and Girls Merit Scholarship	545	1299000
b) International	0	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Mentoring System	01/08/2018	720	DHE Panchkula
Language Lab	01/07/2018	503	Clarity Language Consultants Pvt.
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Divisional Level Employability Training and	0	76	0	0

	Placement Fair				
2019	Training Cum Placement Fair	0	19	0	5
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	1

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	NRS College Rohtak	19	5
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	97	GC HANSI	GC HANSI	VARIOUS UNIVERSITIES	HIGHER EDUCATION
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	6
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Talent Search	College Level	110
Gita Jayanti Utsav	State Level	3
Atal Literary Mission	University Level	3
39th Athletic Meet	College Level	100
University Youth Festival	University Level	38
Ratnavali Haryana Festival	State Level	37
Umang Cultural Competition	College Level	60

Inter College Cultural Competition	University Level	160
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	First Position Independence Cup karate championship Delhi	National	1	0	96330077	Sumita
2018	Second Independence Cup karate championship Delhi	National	1	0	BCA	Heena
2018	First Position in All India Inter university Jumping Rope Championship	National	1	0	2112920013	Deepshikha
2019	First Position Independence Cup karate championship Delhi	National	1	0	Graduation	Harish
2019	First National Sports Meet	National	1	0	1371410124	Sachin
2019	First Position National Yoga Championship	National	1	0	Team Event	Team
2019	First Position All India Inter University Karate Championship	National	1	0	2112920013	Deepshikha

2019	Third Position All India Inter University Karate Championship	National	1	0	Graduation	Sonu
2019	Third Position All India Inter University Karate Championship	National	1	0	Graduation	Sahil

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

It is as per Haryana Govt. norms. The college conducted student election

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Sandhi Setu Alumni Association was registered as per society registration Act of the government and meeting of alumni association were organised and office bearers were elected as per the constitution of the association. Association is working for the benefit of the college and contributing a lot whenever the college requires.

5.4.2 – No. of enrolled Alumni:

40

5.4.3 – Alumni contribution during the year (in Rupees) :

31000

5.4.4 – Meetings/activities organized by Alumni Association :

Established a help desk during admission to facilitate the students in the admission process and their counselling. Alumni association celebrated van mahotsav by organising an extension lecture and planting the trees in the college campus.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

A request is made to Directorate of Higher Education Haryana to introduce new value added and add on courses in the college as per the demand and feedback received from the stakeholders such as student union, parent, alumni with the recommendation of IQAC. Decentralization of authority providing rights to alumni association and student union to organise various societal activities like awareness, road safety, blood donation swacchta, gender sensitization etc.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college has no independent rights to develop curriculum.
Teaching and Learning	Innovative teaching by using smart classes and field study.
Examination and Evaluation	As per Affiliating University norms.
Research and Development	Encouragement to teachers for participating in research and development activities conferences and workshops during the year.
Library, ICT and Physical Infrastructure / Instrumentation	Students are encouraged to use library facilities, language labs and computer labs. New books were purchased as per the requirement of the students.
Human Resource Management	Proper attendance system was initiated by adopting Biometric Attendance System.
Admission of Students	Centralized online admission process by DHE Panchkula.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Management Information Services, Human Resource Management System, Issuance of Digital Signature to encourage eACRs. Introduction of Siksha Setu App for the teachers and students.
Administration	Additional Installation of CCTV Cameras to cover whole college campus. Human Resource Management System is introduced and it is at the initial stage. Each employee is allotted a unique ID for smooth administration.
Finance and Accounts	Online Salary through e salary, online disbursement of various scholarships and bills.
Student Admission and Support	Transparent and Centralized admission process as per state govt. norms.
Examination	Examination forms and Internal Assessment are submitted online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
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2019	NIL	NIL	NIL	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	NIL	Pay Fixation Rules and Pension Revision Rules, Medical Bills workout process and Leave Rules	22/09/2018	22/09/2018	5	26
2019	Preparation of Research Proposals and Financial Approval of Research Projects	NIL	29/01/2019	29/01/2019	160	0
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Course	5	01/07/2018	30/06/2019	6
Orientation Course	1	28/02/2019	27/03/2019	28
Orientation Course	5	23/05/2019	12/06/2019	21
Refresher Course	2	13/06/2019	26/06/2019	14
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching	Non-teaching
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Permanent	Full Time	Permanent	Full Time
14	5	2	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
As per Haryana Govt. Norms	As per Haryana Govt. Norms	As per Haryana Govt. Norms

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes the college conducts external financial audits every year. Since the college is Govt. College, Proper Govt. audit take place regularly.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	DHE	Yes	PRINCIPAL
Administrative	Yes	DHE	Yes	PRINCIPAL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Two Days Orientation Programme for Students and their parents to make acquaintance with college staff, campus, timetable, Code of Conduct, scholarships and activities to be conducted throughout the year.

6.5.3 – Development programmes for support staff (at least three)

As per Haryana Govt. norms.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Various courses were introduced like BCA, B.Sc, M.Com, etc. A new teaching block was established and centralized admission process was adopted. Feedback System, Biometric System, HRMS, Online Scholarship, Alumni Association, Smart classrooms, Teaching with EContent and stress on eco friendly environment by focussing less use of plastics and Swachh Bharat Program etc.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Pay Fixation Rules and Pension Revision Rules, Medical Bills workout process and Leave Rules	22/09/2019	22/09/2018	22/09/2018	31
2019	Preparation of Research Proposals and Financial Approval of Research Projects	29/01/2019	29/01/2019	29/01/2019	160

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	01/07/2018	30/06/2019	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
20 Percentage of Sanctioned Load through Solar Power.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	6
Rest Rooms	Yes	6
Physical facilities	Yes	6

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	7	5	03/10/2018	12	International	Mental Health,	528

					Mental Health Awareness Week, Pledge for Life Campaign, World AIDS Day, Youth Red Cross, Drug Prevention	Pledge for Life Campaign, Drug Prevention,	
2019	7	5	16/01/2019	14	International Yoga Day, World Health day, District Youth Parliament, Voters Day	Awareness on AIDS, Social Evils, Stress Management, Right to Vote, Youth Parliament, Healthy Life	311

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Teachers and Students	05/06/2019	The college issues guidelines regarding Discipline, behavior in college, Moral Values, ethics, scholarship,sexual harassment, ragging is offence and responsibility towards society.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
orientation programme for new entrants	16/07/2018	17/07/2018	553

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Plantation of trees, Proper Waste Management and cleanliness drive, Use of Solar Power, Plastic free campus, Save Water Campaign, Save Electricity Campaign by Mentors.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Saving of Water: Students are asked to Conserve Water by Rain Harvesting, utilisation of every single drop of specially in their daily lives and in college campus as well. 2. Save Electricity Campaign through MentorMentee

Classes. Students are encouraged to save electricity by switching off lights and fans whenever not in use. The college is rapidly substituting bulbs, CFL, tubelights with LED. 3. Plastic Free College Campus A pledge was taken by the students and teachers to be away from plastics usage.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://highereduhry.com/index.php/colleges?cid=77>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college is currently affilitaed to GJU Hisar. Our Institution works on clearly vision and goals which are achieved in a systematic way. The logo of our college is PAWAKA NA SARASWATI which means goddess saraswati make us pure and pious with the gift of education which in turn helps to the character of a person, character of the nation. The college is committed to pursuit of excellence in higher education, total development of a personality and responsible citizenship. Classroom teaching is complemented with the wide range of cocurricular activities. The subject societies where students work under the supervision of the teachers with considerable freedom and initiative. The vision of the college is to provide the higher education opportunities for the students residing in the city and adjacent village areas, thus also providing quality education to under privileged and economically backward classes.

Provide the weblink of the institution

<https://highereduhry.com/index.php/colleges?cid=77>

8.Future Plans of Actions for Next Academic Year

1. Rain water Harvesting. 2. Solar System Installation. 3. Construction and maintenance of Gym 4. Centralized R.O. System. 5. renovation of Main gate 6. Extension of Library 7. Construction of a New Teaching Block. 8. Inclusion of Stakeholders in College Activities by signing MoU. 9. Organization of State Level sports and Cultural events.