



**INSTITUTIONAL ASSESSMENT AND ACCREDITATION
(Effective from July 2017)**

Accreditation - (Cycle - 2)

**PEER TEAM REPORT ON
INSTITUTIONAL ACCREDITATION OF
GOVERNMENT COLLEGE HANSI**

**HANSI
Haryana
125033**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA**

Section I:GENERAL INFORMATION

1.Name & Address of the institution:	GOVERNMENT COLLEGE HANSI HANSI Haryana 125033	
2.Year of Establishment	1980	
3.Current Academic Activities at the Institution(Numbers):		
Faculties/Schools:	1	
Departments/Centres:	14	
Programmes/Course offered:	8	
Permanent Faculty Members:	62	
Permanent Support Staff:	31	
Students:	1983	
4.Three major features in the institutional Context (Asperceived by the Peer Team):	1. • The HEI could fill-up all seats meant for reserved categories of students 2. • The strength of girl students has increased substantially (56 %) 3. • Fetching awards and prizes in sports and cultural activities by the students	
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	From : 27-01-2021 To : 28-01-2021	
6.Composition of Peer Team which undertook the on site visit:		
	Name	Designation & Organisation Name
Chairperson	DR. HAREKRISHNA SATAPATHY	Vice Chancellor(in-charge),KALINGA INSTITUTE OF SOCIAL SCIENCES
Member Co-ordinator:	DR. DAVID PETER	Registrar,COCHIN UNIVERSITY OF SCIENCE AND TECHNOLOY
Member:	DR. KRISHNA CHANDRA MISHRA	Principal,SAMBHRAM ACADEMY OF MANAGEMENT STUDIES
NAAC Co - ordinator:	Dr. N R Mohan	

Section II: CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key Indicator under the respective criterion (This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion 1 - Curricular Aspects (Key Indicator and Qualitative Metrics (QIM) in Criterion 1)

1.1	Curricular Planning and Implementation
1.1.1 QIM	The institution ensures effective curriculum delivery through a well planned and documented process
1.2	Academic Flexibility
1.3	Curriculum Enrichment
1.3.1 QIM	Institution integrates cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum
1.4	Feedback System

Qualitative analysis of Criterion 1

The College in the usual way is a Course imparting HEI of the University to which it is affiliated and it has no specific agenda towards qualitative delivery Curricular Aspects as this is the prerogative of the University at the apex level. Three Faculty Members are members of Board of Studies in different subjects/streams of the University by which they have been able to influence other members of BoS to implement many value added programs.

They follow the course and lesson plans planned at the commencement of the Semester and go ahead in the structured way and complete the syllabus time bound. Giving assignments, conducting internal test and arranging few workshops and seminars do take place routinely by the HEI where students involvement is visible enabling them learn management skills like: event management, program planning, anchoring, developing the skill of public speaking and above all projecting the art of managing the whole gamut of management affairs.

Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrics(QIM) in Criterion2)	
2.1	Student Enrollment and Profile
2.2	Catering to Student Diversity
2.2.1 QIM	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners
2.3	Teaching- Learning Process
2.3.1 QIM	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
2.3.4 QIM	Innovation and creativity in teaching-learning
2.4	Teacher Profile and Quality
2.5	Evaluation Process and Reforms
2.5.1 QIM	Reforms in Continuous Internal Evaluation(CIE) system at the institutional level
2.5.2 QIM	Mechanism of internal assessment is transparent and robust in terms of frequency and variety
2.5.3 QIM	Mechanism to deal with examination related grievances is transparent, time-bound and efficient
2.5.4 QIM	The institution adheres to the academic calendar for the conduct of CIE
2.6	Student Performance and Learning Outcomes
2.6.1 QIM	Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students
2.6.2 QIM	Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution
2.7	Student Satisfaction Survey

Qualitative analysis of Criterion 2

The HEI is based in a semi-urban area and it attracts students from rural pockets to study various courses offered by it. Because of students diversity like advanced and slow learners and the very nature of their academic nurturing in the previous academic institutions, they get due weightage accordingly to get exposed to experiential learning, critical thinking and develop problem-solving approach, develop creativity and innovate new ideas during the course of their study. Due mentorship is also given to all of them starting from the advanced ones till the slow learners and there has been a congenial mentor-mentee relationship prevailing in the College.

Grievances relating to either Internal examination or anomalies in the University examination, all are taken care diligently by the HEI to get the same redressed. The various outcomes like course outcomes and program specific outcomes get duly appraised to the students by the HEI in a proper way.

Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrics(QIM) in Criterion3)	
3.1	Resource Mobilization for Research
3.2	Innovation Ecosystem
3.2.1 QIM	Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge
3.3	Research Publications and Awards
3.4	Extension Activities
3.4.1 QIM	Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years
3.5	Collaboration

Qualitative analysis of Criterion 3

The HEI has put in place the right culture of creativity and innovation towards the harmonious and integrated personality development of students leading to blossoming of the right personality. This get boosted with the support of invited external resource persons facilitating a fair blend of theory and practice to help the students as how to translate theoretical knowledge into practice.

Extension activity to sensitize the students towards the society is a major focus point of the HEI and it marches head establish various wings like Red Cross ,NCC ,NSS, Women Cell ,Youth Forms and other Awareness Cells will guided by the faculty member under the aegis of IQAC. All these activities develop sensitizing the youngsters of the HEI towards a better personality thus blossom into a genuine personality in the future.

Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrics(QIM) in Criterion4)	
4.1	Physical Facilities
4.1.1 QIM	The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.
4.1.2 QIM	The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities
4.2	Library as a Learning Resource
4.2.1 QIM	Library is automated using Integrated Library Management System (ILMS)
4.2.2 QIM	Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment
4.3	IT Infrastructure
4.3.1 QIM	Institution frequently updates its IT facilities including Wi-Fi
4.4	Maintenance of Campus Infrastructure
4.4.2 QIM	There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Qualitative analysis of Criterion 4

The college is spread over an area of more than 11 acres There are two teaching blocks, one administrative block, one library building, lush green lawns, a multipurpose hall (auditorium), seminar hall, one generator set for uninterrupted power supply, etc. There are 31 classrooms out of which 11 are converted into smart class rooms with ICT enabled equipment, DLP Projectors, Smart Boards etc. For making teaching-learning more effective and activity based the college has sufficient numbers of labs which includes 3 labs for Chemistry, 2 labs for Physics and separate labs for Maths, Commerce, Psychology, etc. There is no separate Computer Centre but there are five fully Air conditioned/ventilated computer labs. Some of the machines are more than 10 years old but in good working condition. There are two dedicated leased line connections to cater to the needs of IT related activities with bandwidth of two megabits per second. There is one Language Lab established in the college to enhance the communication skill of the students. The existing infrastructural facilities are utilized for conducting theory as well as practical classes

The college library is fully automated with an OPAC and indigenously developed software “Soul 2.0”. It provides digital cards to the students for the smooth transactions of library books. The Library has 20671 books and subscribes 12 newspapers and 9 magazines. It also has a collection of rare books including Upanishads, Vedas, Puranas, etc.

The college has facilities for various indoor and outdoor games. The college has a spacious playground with a football court, Volley ball court, 200m track, etc. and Gymnasium housed in a separate building.

The Government of Haryana allocates budget for physical facilities and academic support facility, and the college follows established procedure for maintaining and utilizing these facilities.

In this way, the College has infrastructural facilities to run the academic programs and administrative functions satisfactorily but there is a need for improvement. For instance, Gymnasium building is ready but needs adequate equipments; similarly the auditorium needs through revamping. The growth in the infrastructure is met by the Higher Education Department, Government of Haryana to keep pace with the academic growth of the institution.

Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrics(QIM) in Criterion5)	
5.1	Student Support
5.2	Student Progression
5.3	Student Participation and Activities
5.3.2 QIM	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution
5.4	Alumni Engagement
5.4.1 QIM	The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Qualitative analysis of Criterion 5

The college offers a wide range of prizes such as academic prizes, sports prizes, prizes for achievement in extracurricular activities (NSS/ NCC/ Cultural/ subject societies). Apart from these prizes, awards and many kinds of scholarships are also granted to students belonging to different categories such as Post-Matric SC Scholarship, Post-Matric BC Scholarship, books and stipends for SC Students, under graduate girl's merit scholarship, meritorious incentive scheme, freedom fighters scholarship and scholarships for Physically Handicapped (PH) students. Students are provided financial help through welfare schemes like Earn While You Learn (EWYL) scheme in which they can earn by providing their services in library, laboratory, offices, etc in their free time.

The college also tries to inculcate capabilities in young academicians and give platform to express their thoughts in a lucid manner. The college magazine "TEEJ" invites students to show their creativity in various fields of writing like democracy, women issues, and environmental issues in the form of poetry, stories and essays. The college also provides a platform for overall development of students by organizing various cultural and sports events throughout the year.

The institution does not have a College Union, because of the policy of Haryana Government, but students are adequately represented in IQAC, Placement cell, and other bodies/cells. The Placement Cell of the college organizes extension lectures and workshops providing information about employment opportunities in this modern era. Grievance Redressal Cell of the college helps students to resolve their grievances related to academic and physical infrastructure. The Sandhi Setu Alumni Association, Govt. College Hansi, is a registered body and has got 262 members. It richly contributes to the academic, infrastructural and emotional development of the students from time to time.

Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrics(QIM) in Criterion6)	
6.1	Institutional Vision and Leadership
6.1.1 QIM	The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution
6.1.2 QIM	The institution practices decentralization and participative management
6.2	Strategy Development and Deployment
6.2.1 QIM	Perspective/Strategic plan and Deployment documents are available in the institution
6.2.2 QIM	Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism
6.2.4 QIM	Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions
6.3	Faculty Empowerment Strategies
6.3.1 QIM	The institution has effective welfare measures for teaching and non-teaching staff
6.3.5 QIM	Institution has Performance Appraisal System for teaching and non-teaching staff
6.4	Financial Management and Resource Mobilization
6.4.1 QIM	Institution conducts internal and external financial audits regularly
6.4.3 QIM	Institutional strategies for mobilisation of funds and the optimal utilisation of resources
6.5	Internal Quality Assurance System
6.5.1 QIM	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes
6.5.2 QIM	The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms
6.5.5 QIM	Incremental improvements made during the preceding five years (<i>in case of first cycle</i>) Post accreditation quality initiatives (<i>second and subsequent cycles</i>)

Qualitative analysis of Criterion 6

At the beginning of the session the principal constitutes different committees of staff members to decentralize the administrative responsibilities. In some of the bodies students are also given representation. The college enhances the professional development of its teaching staff by motivating them to participate in faculty development programmes, training programmes organized by the Higher Education Institutions, and to attend seminars, workshops, conferences for achieving academic excellence. The non-teaching staff is also provided opportunity to get administrative and accounts training by the Haryana Institute of Public Administrative (HIPA) and Department of Finance of the Government of Haryana. The welfare schemes run by the Govt. for its employees are implemented in the college in letter and spirit. The Higher Education Department, Govt. of Haryana had introduced the performance based self-appraisal system (PBAS) for the faculty members to evaluate their performance at the end of the session. The API form is scrutinized by the IQAC and submitted to the Principal and that forms the basis of Career advancement promotion. The performance of each employee is assessed through annual confidential report (ACR). The ACRs of the faculty members are

prepared and sent online bearing remarks of the principal to the Directorate for necessary action.

E-Governance is implemented effectively through the software provided by Government of Haryana. Various administrative functions like Management Information System (MIS), Human Resource Management System (HRMS), online admissions, online scholarships, Learning Management System (LMS), Examination Management system, correspondence through e-mail, etc are some examples of the e-governance prevalent in the College. The mechanism for the internal as well as external audit is carried out as per the directions and guidelines of the UGC and Higher Education Department of the state. The audit team monitors the purchase and expenses incurred from funds generated through fees, UGC grants and contingency. The perspective/strategic plans are prepared by the IQAC of the College and proper action is taken to achieve the set targets with the assistance of the Government.

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Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrics(QIM) in Criterion7)	
7.1	Institutional Values and Social Responsibilities
7.1.2 QIM	<p>1. Institution shows gender sensitivity in providing facilities such as:</p> <ol style="list-style-type: none"> 1. Safety and Security 2. Counselling 3. Common Room
7.1.5 QIM	<p>Waste Management steps including:</p> <ul style="list-style-type: none"> • Solid waste management • Liquid waste management • E-waste management
7.1.6 QIM	Rain water harvesting structures and utilization in the campus
7.1.7 QIM	<p>Green Practices</p> <ul style="list-style-type: none"> • Students, staff using <ol style="list-style-type: none"> a) Bicycles b) Public Transport c) Pedestrian friendly roads • Plastic-free campus • Paperless office • Green landscaping with trees and plants
7.1.18 QIM	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities
7.1.19 QIM	The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions
7.2	Best Practices
7.2.1 QIM	Describe at least two institutional best practices (as per NAAC Format)
7.3	Institutional Distinctiveness
7.3.1 QIM	Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Qualitative analysis of Criterion 7

The college has integrated framework for quality assurance of the academic and administrative activities. Women Development Cell organizes various gender sensitising programmes throughout the year. Equal opportunities are provided to girls and boys to participate in academic, cultural, sports and extracurricular activities. The college takes every positive measure to ensure the safety and security of girl students. The

whole college campus is covered, round the clock, under CCTV surveillance. There is a provision of separate common rooms, washrooms, stair cases, etc. for the girl students.

Green practices prevailing in the college campus include solar power plant with 5 KW capacities, rain water harvesting system to recharge the ground water, use of LED bulbs, tree plantation, and cultivation of ornamental and medicinal plants. Most of the students are using Public Transport and a few use bicycles. Through e-governance the use of paper is minimised. Plastic waste is properly disposed and no plastic waste is seen in the campus.

The best practices include establishment and functioning of Sandhi Setu Alumni Association and rain water harvesting system to recharge the depleting ground water. The Alumni association is very active with dynamic and young senior Professionals and is expected to contribute the best to the college in the days to come.

The vision of the Institute focuses on four aspects essentially: Quality and Value-based education, over all personality development, exploration of knowledge and to produce good human beings for the Nation. In academics, though few students have achieved the distinction of getting into top ten ranks, the institution has miles to go to establish a strong qualitative academic ambience so that many students bring laurels to their institution.

The College is distinctive in sports and cultural activities, The higher education institution has marched ahead to fulfil its priority and thrust in this aspect. The Students had fared extremely in Yoga, Karate, wrestling and athletics competitions at State, National as well as International levels. The training they get through the effective NCC unit boosts their ambition to join Indian Army and other security forces.

Section III: OVERALL ANALYSIS based on Institutional strengths, Weaknesses, Opportunities & Challenges (SWOC) (up to 500 words)

Strength

A. Strength

- i. Blend of experienced and young faculty members with high level of commitment and responsibility.
- ii. Democratic administrative process with a visibility of team spirit
- iii. An active and vibrant Registered Alumni Association with specific objectives to ensure the all round development of their Alma mater
- iv. Calm, quiet, disciplined and congenial atmosphere for teaching and research in the college because of its strategic location in a historic semi -urban area like Hansi.
- v. A fully automated library having digital access to the catalogue and contents of the books.
- vi. A very big playground with a scope to promote games, sports and physical education in various manners.
- vii. Focus on ICT oriented and yoga therapy activities

B. Weakness

- i. Lack of adequate number of regular teaching staff
- ii. Lack of providing canteen facilities to the students and the staff.
- iii. Necessity of the establishment of a healthcare centre and improvement of infrastructure for providing more space to the library and academic activities has been felt in view of the increase of student's strength.
- iv. At least two hostels (one for boys and the other one for girls) should be constructed in the campus along with the construction of some staff quarters since there is no hostel facility or residence facility for the staff.
- v. There is no specified parking space for the cycle/two wheelers/ motor cars.

C. Opportunity

- i. The college can avail the scope for its further development through PPP mode and intensify the involvement of the Alumni Association.
- ii. There is a scope for expansion of certain departments with the introduction of skill based programmes
- iii. The college can develop a museum/gallery depicting or exhibiting the historical events and components to commemorate the contribution of Hansi to the history of India.
- iv. Some regular training programmes can be conducted to train the students for their career development.

D. Challenges

- i. The declining trend of the students in certain departments is a big challenge to be handled by the college authorities with the help of the teaching, non-teaching and Alumni Staff.
- ii. Placement of the pass-outs in various public and private sectors is very much related to the increase of student's strength in the college.
- iii. Intensification of digitization of day to day administrative and academic activities should be taken care of on priority basis.

Section IV: Recommendations for Quality Enhancement of the Institution

(Please limit to **ten major ones** and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- Provision of canteen and health care facilities can be made with the support of the government as well as Alumni Association.
- In view of the increase in the number of students, one more academic block and at least two hostels (one for the boys and the other for the girls) are to be constructed.
- In order to provide more reading space to the users, the library building needs to be expanded.
- The multipurpose hall (Auditorium building) should be renovated on priority basis to prevent the further damage
- A cycle/motorcycle/vehicle parking space should be created and provided to the users to control and discipline the traffic in the campus
- Some skill oriented short term courses or training programmes can be introduced for facilitating the placement of the pass-outs.
- The college may prepare and submit a proposal to the UGC for declaring the institution as "Autonomous" one; so that this organization can have some autonomy in respect of academics and other matters
- The Gymnasium, under the process of construction should be dedicated to the students and expansion and renovation of the playground can be taken up in order to encourage games, sports and physical education of the college
- The existing labs should be upgraded and measures be taken to organize more number of national and international seminars/conferences and research activities can be encouraged
- The plan of the college to accelerate the internet facilities and IT expansion should be executed on priority basis to contribute substantially to the flagship programme of the government of India for "A Digital India".

I have gone through the observations of the Peer Team as mentioned in this report

Signature of the Head of the Institution

NAAC

Sl.No	Name		Signature with date
1	DR. HAREKRISHNA SATAPATHY	Chairperson	
2	DR. DAVID PETER	Member Co-ordinator	
3	DR. KRISHNA CHANDRA MISHRA	Member	
4	Dr. N R Mohan	NAAC Co - ordinator	

Place

Date

NAAC