YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	GOVERNMENT COLLEGE HANSI
• Name of the Head of the institution	Dr. Ram Partap
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01663259204
• Mobile no	9416330482
• Registered e-mail	govtcollegehansi@gmail.com
• Alternate e-mail	iqacgchansi@gmail.com
• Address	Govt College Hansi, Barwala Bye Pass Road, Jagdish Colony, Hansi
• City/Town	Hansi
• State/UT	Haryana
• Pin Code	125033
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Guru Jambheshwar University of Science & Technology
• Name of the IQAC Coordinator	Dr Raj Kumar
• Phone No.	01663259204
• Alternate phone No.	9466534624
• Mobile	9466534624
• IQAC e-mail address	iqacgchansi@gmail.com
• Alternate Email address	govtcollegehansi@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.gchansi.ac.in/images/42/DownloadForms/Forms4852.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.gchansi.ac.in/images/42/DownloadForms/Forms2307.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.5	2021	02/02/2021	01/02/2026

6.Date of Establishment of IQAC	15/10/2010

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	5	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

* Organized a College Level Workshop on Feedback of Stakeholders on 21.09.21 * Orientation programme for new entrants on 12.11.21 * One Day Capacity Building Training Programme on the topic "How to Capture Geo-Tagged Photographs through Android and iPhone devices" on 02.02.22 * Successfully launched Old Students felicitation Ceremony under Udaan Scheme starting from 07.03.22 * Signed an MoU with Jai Mata Di Social and Sports group - Hansi. * Conduct online classes during the COVID pandemic * Upgraded the already working OPAC to 2.0 by providing Member Status Option.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Gymnasium of the college must be fully equipped	Target is in progress and achieved partially
Auditorium roof will be repaired	Plan is in progress with PWD
New commerce lab will be started in the commerce department. Computer lab will be upgraded	Plan is in progress and completed soon
The project of new building has been approved by the directorate; efforts will be made to speed up the construction work of new	Administrative approval has been accorded by the Principal secretary Higher Education Haryana

building	
Internet speed will be increased from 2 Mbps to 50 Mbps	Target Achieved
Internal link road form main gate to back gate will be renovated	Correspondence with the Higher Education Department is in the progress
A 50KW Solar Panel System is to be installed in the college	High Education Department has granted sanction to install 50 kw solar panel in the college. A letter in this regard has been issued to HAREDA to take necessary action.
A fire fighting system has been approved for the college and its equipments will be installed soon	Target achieved successfully
At Least one National Seminar/ Workshop will be organized immediately after the situation of the pandemic becomes normal	2 Workshop/Training Programme were organized by IQAC
Renovation of Chemistry Lab and Washrooms of the Old Building must be completed	Plan is in progress with PWD
All the furniture must get repaired	Furniture was repaired according to needs.
A cycle stand, college canteen and parking shed project will be started soon	Correspondence with the Higher Education Department is in the progress

13.Whether the AQAR was placed before statutory body? — No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	**26/12/2022**

15.Multidisciplinary / interdisciplinary

Process is going on in accordance with Directorate

16.Academic bank of credits (ABC):

Process is going on in accordance with Directorate

17.Skill development:

Process is going on in accordance with Directorate

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Process is going on in accordance with Directorate

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Process is going on in accordance with Directorate

20.Distance education/online education:

Process is going on in accordance with Directorate

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**8**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**2012**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	436

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	664

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	57

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	45

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	31

4.2 Total expenditure excluding salary during the year (INR in lakhs)	2226095

4.3 Total number of computers on campus for academic purposes	112

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College is currently affiliated with Guru Jambheshwar University of Science and Technology, Hisar. As an affiliated college, it lacks the freedom to design the curriculum. But conscientious efforts have been done to create an academic environment that offers maximum opportunity for students to pursue courses that are interdisciplinary, complying with the rules of the Government of Haryana and the University. The Curriculum is designed by Guru Jambheshwar University of Science and Technology with the consultation of the Higher Education Department of Haryana. Foreffective implementation of the curriculum, joint efforts are made by all faculty members, the head of the institute, and the students. At the beginning of the session, various committees are formed by the Principal. Some examples are as follows: A consolidated timetable of all faculties is framed by the timetable committee which is displayed on the notice board of college/departments and it is also uploaded on the college web portal for the convenience of the stakeholders. Regular meetings are convened of various committees to distribute the academic and extracurricular activities. Attendance Registers and the Lesson Plans of the teachers are regularly reviewed by the principal. Assignments, tests, and examinations are conducted strictly as per the academic calendar.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://gchansi.ac.in/images/42/DownloadForms/Forms4854.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college maintains transparency in the internal assessment system. Internal assessment marks of the students are displayed on the notice board. Periodic tests are conducted to verify the learning outcome of the students in a comprehensive approach. Group discussions, presentations, class seminars are being taken by the

faculty members from time to time. This helps the students to fill their gaps in studies and also makes them mentally and psychologically proficient. The college follows an efficient approach to a continuous internal valuation system by conducting a variety of minor tests, assignments and case studies, etc.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.gchansi.ac.in/images/42/Download Forms/Forms2307.pdf

1.1.3 - Teachers of the Institution participate in A. All of the above **following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

499

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Environment and Sustainability: The college offers value-added courses in environmental studies with the approach of sustainability covering the general understanding of renewable resources, factors of pollution and remedial measures, non-renewable resources, and their depletion with the objectives of environment conservation, sustainable use of natural resources and value of biodiversity.

Business Ethics: At the postgraduate level, the college offers a professional ethics course entitled "Corporate Governance and Ethics" with the aim of a general understanding of ethics in business with the objective of inculcating human values like workplace ethics and marketing ethics. Special emphasis is laid on inculcating ethical practices and human values among the students by organizing various extra-curricular activities like Declamation, Nukkad Natak, Gender Sensitization program, Poster Making Competition on water conservation, Awareness programs on drug abuse, Blood Donation Camps, Cleanliness Drive, etc.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<u>View File</u>

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

146

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://www.gchansi.ac.in/Data?Menu=rSas3imp O6s=&SubMenu=yzxTEz4vztw=
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://www.gchansi.ac.in/Data?Menu=rSas3imp O6s=&SubMenu=yzxTEz4vztw=

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

772

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1371

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College takes every possible measure to understand the needs and requirements of students having different potential and learning capabilities. At the commencement of the academic session, a two-day Orientation Programme is organized to make the students familiar with their course content, exam pattern and college environment. During the academic session, the students are assessed through class tests, assignments, group discussions and presentations. On the basis of their performance, an internal assessment is provided. The lectures are prepared in such a way that slow learners as well as advanced learners, both are fully facilitated. Advanced learners are encouraged and motivated to give demonstrations on specific topics to their fellow students. Besides, there the students are encouraged to participate in literary competitions such as Quizzes, Poetry, Declamation, PowerPoint Presentations and Science Exhibition. Extension lectures are organized on specific topics as per the need of the students which are beneficial for students to change the monotony of class lectures. Slow learners are encouraged to attend the Special/ Revision classes immediately before the commencement of semester exams. To boost the motivation level of the students, the advanced learners and toppers are honoured with cash prizes, College

Colours and Roll of Honours in the Annual Prize Distribution Function of the college. All the students are assigned mentors and mentor classes are organized weekly in which the students are asked to share any difficulty faced by them in their teaching-learning process as well as other problems.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2012	**57**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The vision of the college is to develop a holistic environment for the students and make the students so efficient that enables them to overcome their fears and face the challenges of society with confidence. Various efforts are made by the teaching staff to encourage participative and experimental learning. Problem Methodologies are employed to enhance the learning experiences of the students. New Teaching Aids like projectors smart boards, PowerPoint presentations are used to make the learning experimental and effective. Computer education has been made compulsory for all the students of the college not only to enhance their learning skills and to make learning experimental but to enhance their employability. The College has fully equipped laboratories of Physics, Chemistry, Mathematics, Computer, Geography and Psychology as per the requirement of curriculum. Students are encouraged to participate in Science exhibitions held at the college level, district level, and state level. Field visits/ Excursions are organized to connect the theoretical knowledge with the practical one. Interactive sessions are organized by the departments from time to time to make the students' learning more effective. Various

departmental activities like quizzes, seminars are also organized with the objective to ensure the maximum participation of the students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers actively uses ICT enabled tools for effective teaching learning process. Google Class Room, Whats app, Telegram, Moodle, Google Meet, You Tube, LMS, Quizzes, Google forms, Testmoz, Kahoot, OBS, Zoom, Camtesia.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

45

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

57

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

17

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

310

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

A transparent system for Internal Evaluation is followed by the college which includes the internal assessment, behaviour of the students, presentation skills and knowledge level of the students. The criteria for Internal Assessment with weightage allotted to each component- Class Test, Assignments, Presentations and attendance are shared with the students in their induction programme and implemented with proper norms of the University. The following criteria have been adopted by the college prescribed by the affiliating University:

M.Com., B.C.A. and B.Sc. Honours Maths

Each paper has Maximum Marks of 100 in the ratio of 70% external and 30% internal, irrespective of the credits assigned to it. The grade awarded to a student in any particular course/paper will be based on the performance of the student in minor tests, attendance and cocurricular activities.

B.Sc.- The distribution of internal assessment marks (20) is based on the marks obtained by the student in one Minor test of 12 marks to be conducted preferably in the month of November for Odd Semester and in the month of April for

B.A., B.Com. Each paper has a Maximum of 100 marks in the ratio of 80% external and 20% internal Assessment. Components of Internal Assessment

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.gjust.ac.in/uacolleges/schsylaf.php

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a well-designed mechanism to deal with examination related grievances. The college has adopted a three-tier system to address the examination-related grievances of the students. Depending upon the nature of grievances, the three tiers include Department/faculty level, College administration level, and university administration level. The department-level grievances are related to their internal assessment marks in their Minor tests and assignments. Every teacher displays the marks of internal assessment on the notice board to have full transparency in the system and the

students who are not satisfied with their marks given by the teachers are advised to contact their teacher in charge and resolve their problems. At the college level, a committee comprising of senior teachers has been constituted to take up the grievances of the students regarding filling of online examination forms, result late issues, re-evaluation issues etc. Besides, a senior teacher has been assigned the duty of the registrar for the purpose of smooth conduct of minor tests during the academic session. The college administration ensures the proper and timely display of exam-related notices such as date sheets, any revision in the date sheet, issuance of admit cards, and code of conduct on the College Notice Board.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Course outcomes of all the courses corresponding to all the programs are uploaded on the college web portal and the outcome is also communicated to the students in their classes by their respective teachers in charge. The college has formulated the mechanism for the uploading of lesson plans of all the courses for the various program on the college web portal and the teachers are advised strict compliance of the lesson plan as per the university/college academic calendar. The faculty members chalk out their lesson plan in the beginning and it is communicated to the students with the program and course outcome with the proper understanding of skills and knowledge they are going to acquire after completing the course.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://gchansi.ac.in/images/42/DownloadForms/Forms156.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In addition to the display and communication of course outcomes (COs), Programme specific outcomes (PSOs), and Programme Outcomes (POs), the IQAC of the college ensures the accomplishment of these outcomes with its goal of providing quality education to the students. The college (IQAC) adopts the following two frameworks to assess the Cos and POs:

1. Quantitative Framework- This framework is based on the performance of the students in day to day classroom teaching -Learning process. Outcomes of the students are assessed through the class tests, assignments, Level of Interaction, and Curricular activities. This has a 20%/30% weightage in the university exams.

2. Qualitative Framework- The Qualitative framework outcomes involve the co-curricular activities, participation of the students, and focussing on the overall personality development of the students. These outcomes are attained by organizing different types and levels of competitions like the Talent Search, Literary Competition, Cultural Fest. University Level Youth Fest, Athletic Meet, Sports competitions. Further, the suggestions and recommendations on the POs and COs are collected through the feedback designed by the IQAC at the end of the academic session from all the stakeholders, and constructive measures are taken by the IQAC to improve the holistic environment of the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

377

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	http://gchansi.ac.in/images/42/DownloadForms/Forms4870.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.gchansi.ac.in/Data?Menu=rSas3impO6s=&SubMenu=yzxTEz4vztw=

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

Nil

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Incentive for Regular Teachers who Undertake Research Projects. It has been decided by the IQAC in its meeting on 2nd September 2021 that the regular teachers of the college will be exempted from college duties (except for teaching work) if any Major/Minor Research project is awarded (as Principal Investigator) to them. Exemption of 2 years / 1 year will be given for Major/Minor Research Projects respectively. A separate Research Room/Lab will be provided to the concerned teacher for the specified period.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual

Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

Nil

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

05

File Description	Documents
Any additional information	<u>View File</u>
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

04

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has constituted various clubs and societies like YRC, RRC, NSS, NCC, Women Empowerment Cell, Placement Cell, Legal Literacy Cell etc which conduct various extension activities during the last five years. The list of activities conducted by the college is given as under:

1. Guard of honour on kargil diwas, Inter group competition, ATC 180 Nimriwali, Ek bharat, shreshath bharat, saptah, Sardar Patel Narmada Trek, Annual Training camp 194 by NCC.

2. District level quiz competition, World AIDS Day Celebration by Red Ribbon Club.

3. Slogan Writing competition on women empowerment, One week workshop for self defense training for girls, Online poster making competition on women empowerment by Women Cell.

4. 72th van mahotsav, Swatchta ka pakhwada, Harmony day Rajiv Gandhi, Fit india movement, 76th UNO day essay writing, National integration week, Communal harmony campaign, Tobacco prevention poster making, Earthquake mock drill, 75 crore surya namaskar, Poster making environment day, International anti drug prevention day by NSS.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

Nil

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

45

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

4234

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

Nil

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College always takes positive measures and initiatives to make the teaching-learning environment more effective and efficient by providing adequate academic infrastructure. The College provides proper facilities for theoretical as well as practical classes. The college encompasses a well-maintained campus spread over 11 acres of serene green land. The existing infrastructural facilities are utilized both for conducting theory and practical classes. The detail of the facilities is given as under :-

Classrooms: The college has a sufficient number of well-furnished, well-ventilated, spacious 31 classrooms for conducting theory and practical classes. There are two teaching blocks.

Laboratories: All laboratories are well equipped and well maintained for carrying out curriculum-oriented lab practical. All the laboratories are established as per UGC/ Affiliating University & Haryana Govt. norms.

Technology-Enabled Teaching and Learning: Smart Class Rooms with ICT enabled equipment in the college are provided with DLP Projector, Computer and Wi-Fi enabled Smart Boards. Auditorium: Multipurpose Auditorium has a seating capacity of 1200 persons and the Conference Hall has a seating capacity of 35 persons.

Computers: College administration takes necessary steps to fulfill the computer requirement of teachers, students & departments.

Library: College has well equipped central library with references and textbooks, magazines, newspapers, etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://gchansi.ac.in/images/42/DownloadForms /Forms4869.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College offers a number of opportunities and resources to the students to develop their personalities of the students.

Sports Facilities: The sports department of the college is headed by an Asst. Professor of Physical Education and various sports activities are conducted by the sports board consisting of senior faculty members. The college organizes Annual Athletic Meet every year and the winners are awarded in the Annual Prize.

A new gymnasium hall has just been constructed with the help of philanthropists keeping in mind the increasing stress among the students in this modern era and the effective role of Yoga to tackle mental stress.

Cultural facilities: As far as cultural activities are concerned the college has earned a reputation in the region. At the beginning of the session, a talent search/hunt programme is organized by the college to bring out the hidden talent of the students, through different activities like General Song, Solo Dance, Folk Dance, Rituals, Painting etc. On the basis of the performance of students in a talent hunt programme, teams are prepared to participate in the youth festival and Haryana Day "Ratnawali" festival organized by Govt. of Haryana.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://gchansi.ac.in/images/42/DownloadForms /Forms4869.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://gchansi.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=peFtsatR8x4=
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

17.09684

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is fully automated using ILMS. The software "SOUL" which is being used in the college library is version 2.0.

About the Software: Software for University Libraries (SOUL) is a state-of-the-art Integrated Library Management Software designed and developed by the INFLIBNET Centre based on requirements of college and university libraries. It is a user-friendly software developed to work under client-server environment. The software has been designed to automate all housekeeping operations in library.

Name of ILMS software : SOUL software (software for university

library)

Nature of automation (fully or partially): Fully

Version: 2.0

Year of Automation 2014

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   **E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for

online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

55

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

In the 21st century the world has witnessed a paradigm shift in technological advancement in all spheres of life. Similarly, the latest technology has been incorporated in the higher education institutes for effective teaching-learning process. Along with the traditional teaching aids like white board / chalk boards, the smart interactive boards are also installed in the college. There are five computer labs along with one mathematics lab in the college with latest configuration. A lab attendant for each lab has been appointed to take care and maintain the infrastructure of labs. The maintenance of computers' hardware and software is done by the local vendor. The college web portal is monitored and updated with day to day activities by the faculty of Computer Science. The college provides free WiFi facilities to the students as well as to the faculty members. The Wi-Fi service is provided by the Reliance Jio as per the MOU signed by the state government with the company. The biometric attendance system is also operational for the college staff. Further ten new smart class rooms with smart boards and projectors are set up in the college to make teaching -learning ambience more interesting and effective.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

112

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	<u>View File</u>

4.3.3 - Bandwidth of internet connection in the Institution   **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

17.096

File Description	Documents
Upload any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Physical Facilities: The physical facilities including laboratories, classrooms, computers, washrooms, centralized RO system, playgrounds, multipurpose hall, smart classrooms, generator set etc. are available for the students. The college administration always keeps vigilant eye on the quality of maintenance and requirement of infrastructure and equipment. The campus maintenance is monitored through surveillance cameras. All the details of physical

infrastructure are maintained in stock registers. Physical stock verification of all the entities is done annually by the committees of faculty members appointed by the college administration at the end of each financial year.

Laboratories: Under the supervision of head of the department, lab attendants maintain the efficiency of the college laboratories and accessories.

Academic Facilities: The college has devised a system of optimal utilization of academic infrastructure. A new teaching block has been constructed to accommodate the increased strength of students and courses, besides the college administration has submitted a proposal of additional teaching block along with spacious library to improve the quality of teaching and learning

Library: The college has a good library enriched with 27476 number of books. The college library is fully automated using "SOUL" Software and the students are provided digital ID cards to get the books issued.

Language labs/ Computer Labs/ Mathematics Lab: The college has established an English Language Lab to improve the soft skills of the students.

Smart Class Rooms: There are eleven Wi-Fi enabled smart class rooms in the college campus and all the equipment are get insured.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1415

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

Nil

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	http://gchansi.ac.in/Home
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

77

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

77

File Description	Documents
Any additional information	<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

7

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

17

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

12

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

4

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college provides ample opportunities to the students in decision making in various academic, administrative, and co-curricular activities of the college. Students are given active representation in various departmental /cells-NSS, NCC, RRC Activities. The departmental head and activity in charge ensure the maximum students' participation in all the activities having due consideration to the student's needs and make them students centric. Furthermore, the students are given the freedom to express their thoughts and feelings about the college administration and their academic rights, by putting them in a slogan or picture displayed on the "Wall of Democracy" devised by the college. The college annual magazine TEEJ provides the platform for students to showcase their writing skills, creativity, and innovative ideas. To give exposure to the students and to develop confidence among them, they are given the responsibility of student editor in the college magazine, anchoring in the departmental activities/functions in the college functions and in extending help in hospitality arrangement. The students of different streams are given the opportunity to be a member of IQAC to express their thoughts in various decisions regarding college betterment. The students of the college are actively involved in various co-curricular activities like NSS,

NCCCamps, Swachchh Bharat Abhiyan, The best Volunteers/cadets are honored in the annual function to encourage and motivate other students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2257

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Feeling a duty to give back to the institution of their learning what alumni acquired from it, with renewed fruitful learning experienced in their lives, the alumni synchronize their institute and society to make a better place for learning. The college celebrated the Golden Jubilee of its foundation in 2018 and decided to form an Alumni Association and to develop an alumni network for connecting with its Alma-Mater for mutual benefit. Govt. College Hansi has produced several renowned personalities including Professors, Teachers, Lawyers, Chartered Accountants, Businessmen, Army Personnel, Police Personnel, Contractors, Bankers, Social Workers, Politicians, Entrepreneurs, etc. The best logo was

finalized by the IQAC for the Alumni Association logo and "Sandhi Setu" nomenclature was recommended by the IQAC for Alumni Association. The Alumni Association formally got registered on 24th May 2018 with registration number 2599 in the office of Registrar of Society with twelve-founder members. A special drive was initiated to add new alumni to the association in the month of August 2019 and 205 new alumni joined the association and the number reached 262 in total. The Association has been constituted with the following aims and objectives as given below:

1. To bring old students together to exchange nostalgic feelings, ideas, and thoughts.

2. To hold regular meetings to discuss the needs and requirements of the college.

3. To help the students financially and academically.

4. To work for the better education and moral upliftment of the society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

The vision of the college is to provide higher educational opportunities to the students residing in the city and adjacent village areas, and also to provide quality education to

underprivileged classes and economically backward students. The institution strives to shoulder the responsibility of making the nation's dream come true by imparting higher education. The vision of the college is to develop the college in all modern facilities

and incorporate new streams of study. The college is striving continuously towards achieving this goal. With limited resources and infrastructure, the college has created a milestone. The college tries to uplift the downtrodden and socio-economically weaker students by providing the benefits of the schemes announced by the government such as the Implementation of the policies of higher education.

Mission and Objectives:

Imparting quality education to students, specifically to those who are economically backward, and nurturing them to become responsible persons by raising their level of education and social status. Providing value-based education and igniting young minds to bring the best out of them. Imparting quality and value education with a view to prepare the students to face challenges. Ensuring inculcation of a high standard of morality and discipline among students. These aims and objectives are communicated through lectures, seminars, NSS, NCC camps and Personality Development Programmes, Red Cross Society, Youth Festival, Sports, Legal Literacy Cell, Women Cell, Placement, and Career Guidance Cell, Computer knowledge, Project Work, etc. Such activities have been incorporated as an integral part of the curriculum

File Description	Documents
Paste link for additional information	https://www.gchansi.ac.in/Data?Menu=ROFj+/ey OLA=&SubMenu=BFcJrpmMV3E=
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College always promotes and encourages a culture of participative management by involving staff members (Teaching as well as non-teaching) in a number of administrative roles. Major committees comprise of teachers, and many include non-teaching staff and students as well. The college has created a decentralized structure for decision making, designing, and implementing policies

where departmental committees interface their decisions with college committees of the staff council. There are 43 Committees and all

faculty members are part of them. Some of the major committees are given below:

Admission Committees: These committees are constituted just before the beginning of the new academic session to ensure a smooth admission process.

College Council- It comprises of five-six senior faculty members. The principal is the ex-officio chairperson of the council.

Internal Quality Assurance Cell- IQAC has been established in the college since 2010 as per norms of the NAAC/UGC comprising of senior faculty members, students, social workers, Alumni, etc.

Sports Board: -The college principal is the ex- officio president and the assistant/associate professor of physical education is appointed as secretary of the sports board. The faculty members are designated as members and they monitor the activities of different games.

Besides these, various other committees are constituted to deal with different responsibilities such as Time Table, Grievance Redressal Committee, Library Advisory Committee, Internal Assessment, Cultural, Campus Beautification, Maintenance of Infrastructure, etc. The principal interacts personally with the students from time to time and deals with their difficulties, if any.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Many of the academic quality policies are framed by the College administration and implemented through various committees of the college which are monitored by the principal. The college administration is regularly involved in enhancing the infrastructure and works for capacity building for teaching-learning to deal with the dynamic academic and social environment. The following

perspective/ strategic plans which are in process and successfully implemented are stated as under:

Rain Water Harvesting

Centralized RO System

Gymnasium

Lease Line of 50 MBPS

Construction of Canteen- Proposal has been submitted

New Teaching Block and Library Extension- Proposal is approved I

Digital Display Board and centralized announcement system

Expansion of Solar power generation system

Learning Management System.

Fire Safety.

Repair of the multi-purpose hall

Among all the above plans, the construction of the gymnasium was completed, a centralized RO system was installed, Lease Line of 50 MBPS completed, Fire Safety system installed, and Rainwater harvesting was also completed during the session.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Being a government college, the college is governed by the policies of the Higher Education Department, Govt. of Haryana. The Department of Higher Education Haryana issues regulations, policies framework from time to time to carry out the administrative activities of the

college as per the needs and requirements and directs the principals of Govt. Colleges for compliance. Being a government college governed by the Govt. of Haryana, the college has no direct recruitment, transfer, or promotional policies. These are regulated

at the directorate level. The affiliating university issues guidelines regarding intake capacity, admission schedule, examination forms schedule, schedule of submission of internal assessment and practical awards, date sheet of theory and practical exams, declaration of results, and issuance of mark sheets and degrees. The college principal frames the mechanism and policies for the effective functioning of the college. The college receives different types of grants (Plan and Non-Plan) for material & supply, library, infrastructure upgradation, scholarships, etc., and plans strategies for the desired outcome with the active cooperation of all the stakeholders. The principal is the administrator of the college who coordinates all the activities. The principal is also the ex-officio chairperson of the College's various committees which carry out various functions and activities of the college. The decisions related to academics like workload calculation, library purchases, timetable, maintenance of infrastructure, admission, etc. are taken up by the different committees.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	http://gchansi.ac.in/images/42/MultipleFiles/File12610.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Govt. of Haryana runs various welfare schemes for employees. The welfare schemes for teaching and non-teaching staff are stated separately in the following manner: -

For Teaching Staff:

Leaves are provided for different purposes to cope up with social and personal responsibilities such as Casual Leave, Duty Leave, Child Care Leave, Maternity/Paternity

Provident Fund-

1. Annual Increments are given as per policy.

2. Financial aid is also granted as advance loan, HBA, Marriage Loan, Car Loan.

3. Medical Reimbursement facility is available for staff under the guidelines of the Haryana Government

4. Education allowance is also provided as per the rules of Haryana Govt.

5. Retirement Benefits- Pension, Family Pension, Gratuity, Leave Encashment.

For Non -Teaching Staff

Leaves are provided for different purposes to cope up with social and personal responsibilities such as Casual Leave, Duty Leave,

Child Care Leave, Maternity/Paternity Leave, Special Leave for Blood Donor, Earned Leave, Extraordinary Leave.

New Pension Scheme for the employees who joined service w.e.f. 01-01-2006.

1. Annual Increments and promotional benefits are given as per policy.

2. Financial aid is also granted as advance/ loan, House Building Advance, Marriage Loan, Car Loan, Wheat Loan and Festival Loan for Class IV employees.

3. Medical Reimbursement facility is available for staff under the guidelines of the Haryana Government

4. Children Education allowance is also provided as per the rules of Haryana Govt.

5. Retirement Benefits- Pension, Family Pension, Gratuity, Leave Encashment.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the

institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	View File
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

57

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

To attain and maintain the quality of an institution, it is necessary to frame the policies/ programmes, practices and execute them in true spirit by the all the pillars of the institution. There are two crucial stakeholders in the college for planning of strategies and its execution in a well-structured manner. There are considerable number of parameters to assess the performance the teaching and non-teaching staff. The parameters which are designed to assess teachers' performance are stated below: -

API, ACR, Feedback System. Here is prescribed Academic Performance Indicator (API) Performa for self-appraisal filled by the faculty members and verified by the IQAC. The teachers are required to obtain minimum API score covering all the three categories of API Performa for the promotion under Beside this, there is also a well-designed mechanism for teachers' appraisal system in which all the faculty members are required to fill Annual Confidential report (ACR) containing the information of teaching days, results and responsibilities, extra classes for weak students', annual duties, research details and Inservice training programmes. Self-appraisal is assessed and evaluated and assign a grade (Outstanding, Very Good, Good, Average, Below Average) by the principal and forwarded to the Director Higher Education Haryana for necessary action. At the end of academic session feedback from the students is obtained containing the qualitative and quantitative parameters of teaching learning.

Non-teaching staff: -

The performance of non-teaching staff is evaluated on the basis of duties and responsibilities assigned to them, their regularity, punctuality, efficiency etc.

File Description	Documents
Paste link for additional information	http://gchansi.ac.in/Data?Menu=rSas3impO6s=&SubMenu=yzxTEz4vztw=
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The mechanism for the audit is as per the directions and guidelines of the UGC and higher education department. The College has a committee for internal audits.

Internal Audit: Internal audit of the college is done by the college bursar. The bursar checks and verifies all vouchers of transactions with reference to sanctioned budget and availability of the funds of the college. The convener of the purchase committee along with the bursar of the college keeps a strict vigil on the process of purchase.

External Audit: The external audits of the institution are conducted regularly as per the state Govt. instructions. The audit is conducted by the audit teams of Director Higher Education Haryana. Besides, the audit team of accountant General Haryana conducts periodical audits.

Funding towards Placement Cell, Women Cell, Earn While You Learn, Lab Upgradation, Material and Supply and Office Expenses (O/E) conduct of Seminars, Conferences, Workshops are audited, and utilization certificate is submitted.

The expenditure bills of all the Govt. Grants are submitted to treasury and the amount is transferred through RTGS/ NEFT to the vendor's bank accounts. Internal and external audits: Documents are available with the bursar's office for perusal and verification. The last audit by AGCR was conducted during May-June 2012 covering the period from 2009 to 2012 and the internal audit during September 2014 for the year

2013-14. Further, the grant received from the UGC is utilized as per norms and gets audited by the Chartered Accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college adopts well-planned strategies for mobilizing funds and optimum utilization of resources. The major chunk of funds received from the state government is termed as Govt. Grant. In addition to this, the college receives development grants from the UGC, donations from philanthropists, membership fees from alumni, and fees from students. The govt grant is received under pre-defined Heads. The Major Heads include Salary, Placement Cell, Material and Supply, Sports, Library, Office Expenses, etc. The decision related to purchasing under various heads is taken by the principal in consultation with the committee members to ensure the best utilization of allocated funds. The college follows guidelines and norms prescribed by the state government for purchasing material, in which quotations are invited from different suppliers, and after comparing the rates of all desired items, a firm who has quoted the lowest rate is selected, and an order is given to supply the items as per the specification mentioned in the quotation with terms and conditions. Payment is released by treasury through NEFT to the supplier after delivery of respective goods/articles. All the transactions have transparency in terms of calling the quotations at least from three vendors and billing to the supplier. The college administration ensures the quality and quantity of the supplied items. The college principal designates different conveners to keep and maintain the records of available resources (infrastructure). The conveners keep a vigilant eye on the proper utilization of these resources in an effective manner.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Initially, The IQAC was established on 15-10-2010 with the objectives envisaged by the UGC/NAAC and reconstituted from time to time as per guidelines issued by UGC/NAAC. The IQAC of the college deals with the quality measures like preparation of academic and activity calendar, formation of Mentor-Mentee Groups and ensure weekly mentor classes, formation of the alumni association, extension/up-gradation of existing infrastructure, maintain the records of teachers who attended OC/RC/STC/ etc, organizing seminar/workshop for capacity building of teaching and non-teaching staff, to prepare AQAR of the college and submit the same to NAAC, to finalize API Performa of teaching staff, etc. The major contribution for quality assurance strategies and processes is witnessed in the following case studies:

Feedback System:

Objectives

To Evaluate the existing teaching-learning environment and to take appropriate action for the improvement of poor performing areas.

The Context

The IQAC of the college has designed feedback Performa covering the different aspects such as college administration, teaching-learning process, library, basic infrastructure, etc. pertaining to four different stakeholders:

Feedback form pass out students has been received, anlyzed and action has been taken on the basis of suggestons.

File Description	Documents
Paste link for additional information	http://gchansi.ac.in/Data?Menu=rSas3impO6s=&SubMenu=yzxTEz4vztw=
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Technology is playing a vital role in all spheres of life including the teaching-learning process. Therefore, the IQAC of the college has adopted the latest technological tools to make the teaching learning process more and more effective. The following methodologies have been adopted by IQAC to review the learning outcomes:

1. Smart class: The concept of Smart class has been introduced in the college in order to enhance the quality culture in academics. At present eleven wi-fi enabled smart classrooms are functioning in the college and all are insured by a reputed company.

2. Lesson plan: At the beginning of the semester, IQAC encourages the teachers to plan their teaching work in advance and execute it well. IQAC monitors and reviews the implementation of the lesson plans.

3. Mentor-mentee: Every student of the college is attached with a mentor and IQAC has established a system to organize weekly mentor classes to discuss various problems pertaining to their academic growth

4. Feedback: The IQAC has a well-designed mechanism to receive feedback from students as well as from other stakeholders. After receiving the feedback, it is analysed, and corrective measures are taken to improve the teaching-learning environment.

5. Workshops/Extension lectures: IQAC encourages all the Hods to organize workshop/ extension lectures on important themes to enrich the overall knowledge base of the students.

6. LMS-The Learning Management System emerges directly with e-learning. The college has developed an LMS through ERP in which the faculty members are encouraged to upload their video lectures.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.gchansi.ac.in/Data?Menu=ROFj+/ey OLA=&SubMenu=Wk0c6UZkyrg=
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institution shows gender sensitivity in providing facilities such as

1. Safety and Security 2. Counselling 3. Common Room

Safety and Security

The College follows exhaustively and explicitly all safety measures in all respects. The Internal Complaints Committee (ICC) named Sexual Harassment, Grievances and Redressal Committee has been constituted in the college under "The sexual harassment of women at workplace (Prevention, Prohibition and Redressal) Act, 2013" referred to as "The Act. 2013. Teachers perform proctorial duties throughout the campus area- rooms, corridors, labs, playground, library, labs, outside Girl's Common Rooms. etc. to check and monitor the mischievous elements creating a nuisance and take necessary action whenever needed.

Counselling:

The college has consistently strived to address contemporary issues like gender, women's concerns, transgender issues, safety, and security, etc. through its academic content and extension lectures. Self-defence classes are organized for the girl students for life skills and to face difficult situations and make them independent, active, and aware.

Common Room:

There is a separate common room and shaded area in the college for girl students and it is monitored through CCTV cameras. There are separate toilets for gents, teaching staff, boys and girls.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college staff as well as the students are highly motivated with Swachch Bharat Abhiyan run by the Govt. of India all over the country. The students are taught the principle of 5 R's (Refuse,

Reduce, Reuse, Recycle, & Recovery) in their Environmental Studies classes with concrete examples. Every action has been taken by the college administration to keep the campus green and clean. Several dustbins have been placed in the college building and lawnsThe sweepers of the college are strictly directed to empty all the dustbins at least once a day. All the collected waste material is sent to the Municipal Collection Centre for appropriate disposal. The college administration has planned to set up a solid waste management plant on the college campus.

Liquid waste management

The college takes due care in the disposal of hazardous liquid waste generated in Chemistry labs. These liquids are disposed of in the sewerage tanks after proper dilution.

E-Waste Management

E-waste: Since the college has adopted ICT tools at the very beginning of technological advancement, a large amount of E-waste is generated in terms of obsolete computer systems including monitors and CPUs, unserviceable printers, photocopiers, Floppies, CD/DVD, mouse, keyboards, vacuum cleaner, etc. The college has adopted a proper mechanism to dispose of the e-waste as prescribed by the state Govt. A committee of faculty members of the Computer Science department was constituted to identify the various unserviceable articles covered under e-waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

D. Any 1of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college organizes various activities in which students from different strata of society such as boys and girls of different castes, religion and communal groups participate with full enthusiasm. International and National days are celebrated by the college to inculcate in the students the spirit of patriotism, unity

in diversity, ethics and moral values, duties and responsibilities, humanity, awareness of human rights, sensitivity towards gender parity/ old age people, respect of teachers, cleanliness and health awareness, physical and mental fitness etc.

National Youth Day (12th Jan on the birth anniversary of Swami Vivekananda), International Yoga Day (21st June), Mahatama Gandhi and Lal Bahadur Shastri Jayanti (2nd October celebrated as Swachhta Diwas & Kisan Diwas), National Unity Day (31st October, Birth anniversary of Sardar Vallabh Bhai Patel. Run for unity and integrity programme are organized), Environment day Celebration, Girls Child day Celebration by Legal Literacy Cell ,Kargil Vijay Divas Celebration By NCC, Geeta Jyanti Celebration By Hindi Department, Teacher Day Celebration By Hindi Department, Independence day celebration by NSS, International Women DayCelebration By Women Cell,Harmony Day on Rajiv Gandhi birth Anniversary, NSS Day Celebration, Constitution Day, Good Governance Day, National Voter Day, Republic Day,Shaheedi Diwas (23rd March, to pay tribute to Bhagat Singh, Rajguru and Sukhdev), Haryana Hero's Martyrdom Day (Celebrated in the memory of Rao Tularam on 23rd September) Anti - Terrorism Day and UNO Day.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College celebrates National and International Days and organizes various activities such as Declamation Contest, Poetry Competitions, Patriotic Songs competitions, Poster Making Competitions based on the Fundamental Rights and Duties, Responsibilities of Citizens, Freedom Struggle, Freedom Fighters, etc. In this way a sense of good citizenship is developed among the students. Besides, several theme-based activities are organized by the NSS, Women Development Cell, NCC, and RRC like Blood Donation Camp, Water Conservation Rally, Cleanliness Campaign, Aids Awareness Programmes etc. In these eventsmajorImportant days like Republic Day, National Youth Day (12th Jan on the birth anniversary of Swami Vivekananda) International Yoga Day (21st June), Gandhi and Lal Bahadur Shastri Jayanti (2nd October celebrated as Swachhta Diwas & Kisan Diwas),

National Unity Day, Geography,InternationalOzone Day,New Year Celebration,Environment day Celebration, Girls Child day Celebration by Legal Literacy Cell, Kargil Vijay Divas Celebration By NCC, Geeta Jyanti Celebration By Hindi Department, Teacher Day Celebration By Hindi Department, Independence day celebration by NSS,Harmony Day on Rajiv Gandhi birth Anniversary, NSS Day Celebration, International Family Day, Constitution Day, Good Governance Day, National Voter Day, Republic Day, International Women Day, Anti - Terrorism Day and UNO Day Celebration By NSS Students etc. are given ample opportunities to take part in these activities so that they can apply these values in their lives to become a responsible citizen.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year college organizes several national festivals and birth/death anniversaries of the great Indian personalities. The students celebrate all the festivals and days enthusiastically by breaking all the boundaries of caste and religion. The details of the activities of national festivals and birth / death anniversaries of the great Indian personalities are as under: State /National Festivals Lohri, Republic Day, Independence Day, Teej, Raksha Bandhan, Mahatama Gandhi Jyanti, Karwa Chauth.

International and National days are celebrated by the college to inculcate in the students the spirit of patriotism, unity in diversity, ethics and moral values, duties and responsibilities, humanity, awareness of human rights, sensitivity towards gender parity/ old age people, respect of teachers, cleanliness and health awareness, physical and mental fitness etc. National Youth Day (12th Jan on the birth anniversary of Swami Vivekananda), International Yoga Day (21st June), Lal Bahadur Shastri Jayanti (2nd October celebrated as Swachhta Diwas & Kisan Diwas), National Unity Day (31st October, Birth anniversary of Sardar Vallabh Bhai Patel. Run for unity and integrity programme are organized), Environment day Celebration, Girls Child day Celebration by Legal Literacy Cell ,Kargil Vijay Divas Celebration By NCC, Geeta Jyanti Celebration By Hindi Department, Teacher Day Celebration By Hindi Department,International Women DayCelebration By Women Cell,Harmony Day on Rajiv Gandhi birth Anniversary, Inter. Family Day, NSS Day Celebration, Constitution Day, Good Governance Day, National Voter Day,Shaheedi Diwas (23rd March), Haryana Hero's Martyrdom Day (Celebrated in the memory of Rao Tularam on 23rd September).

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. UDAAN- Pratibha Samman Yojna

The college has started a scheme to felicitate talented passout students of the college who have performed well in their future pursuits. These students have been classified in three categories:

a) Placement- students who have been placed in any Govt./ Private/ PSU

b) Qualify State/National level exam such as NET/JRF/GATT/HTET/CTET etc.

c) Progressed to Higher Education

The first category students are felicitated through the following ways: Their achievemnts areacknowledged through social media platforms such as Twitter, Instagram, Facebook page of the college with their photos; their photos with their achievements will be published in the Annual College Magazine; their photos with their achievements will be displayed on the WALL OF FAME of the college for one year; and they will be rewarded with cash prizes at Annual Prize Distribution Function of the college. The second and third category students are also felicitated in the similar ways except for cash prizes.

2. Incentive for Regular Teachers Who undertake Research Projects:

These regular teachers will be exmpted from college duties (except for teaching work) if any Major/Minor Research project is awarded (as Principal Investigator) to them. Exemption of 2 years / 1 year will be given for Major/Minor Research Projects respectively. A separate Research Room/Lab will be provided to the concerned for the specified period.

File Description	Documents
Best practices in the Institutional website	http://gchansi.ac.in/images/42/DownloadForms/Forms2484.pdf
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Vision of the Institute focuses on four aspects essentially: Quality and Value-based Education, over all Personality Development, exploration of knowledge and to produce good human beings for the Nation. The Institute has established its distinctive approach towards this comprehensive Vision. The college is distinctive as regards to academics and sports.

Excellence in Academics:

With the thrust of academic excellence, Institution motivates and support students to participate in various district/ zonal and state level competitions. The students at the college have earned a reputation in the state. In the Geography quiz Contests organized at state and inter-state levels the students have won various prizes and trophies. Evidence of success proves distinctiveness of the Institution. Furthermore, the college earns distinctiveness by running courses like B.Sc. (Hons) Mathematics, PG diploma in Yoga and Mental Health as the college is unique in terms of providing these courses as no other the college under Guru Jambheshwar University of Science and technology offers these courses. In PGDCA and BCA course, top two ranks have been achieved by our college students.

Excellence in Sports:

The college excels in various sports events, especially in Karate and wrestling. Deepshika Participated in international karate championship held at Kathmandu (Nepal) and won gold medal in this championship. Many students at the college have represented the college at national and international level and have achieved top positions. A separate Gymnasium Hall has been constructed to maintain the excellence in this field.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College is currently affiliated with Guru Jambheshwar University of Science and Technology, Hisar. As an affiliated college, it lacks the freedom to design the curriculum. But conscientious efforts have been done to create an academic environment that offers maximum opportunity for students to pursue courses that are interdisciplinary, complying with the rules of the Government of Haryana and the University. The Curriculum is designed by Guru Jambheshwar University of Science and Technology with the consultation of the Higher Education Department of Haryana. Foreffective implementation of the curriculum, joint efforts are made by all faculty members, the head of the institute, and the students. At the beginning of the session, various committees are formed by the Principal. Some examples are as follows: A consolidated timetable of all faculties is framed by the timetable committee which is displayed on the notice board of college/departments and it is also uploaded on the college web portal for the convenience of the stakeholders. Regular meetings are convened of various committees to distribute the academic and extracurricular activities. Attendance Registers and the Lesson Plans of the teachers are regularly reviewed by the principal. Assignments, tests, and examinations are conducted strictly as per the academic calendar.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://gchansi.ac.in/images/42/DownloadForms/Forms4854.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college maintains transparency in the internal assessment system. Internal assessment marks of the students are displayed on the notice board. Periodic tests are conducted to verify the learning outcome of the students in a comprehensive approach.

Group discussions, presentations, class seminars are being taken by the faculty members from time to time. This helps the students to fill their gaps in studies and also makes them mentally and psychologically proficient. The college follows an efficient approach to a continuous internal valuation system by conducting a variety of minor tests, assignments and case studies, etc.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.gchansi.ac.in/images/42/DownloadForms/Forms2307.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

499

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Environment and Sustainability: The college offers value-added courses in environmental studies with the approach of sustainability covering the general understanding of renewable resources, factors of pollution and remedial measures, non-renewable resources, and their depletion with the objectives of environment conservation, sustainable use of natural resources

and value of biodiversity. Business Ethics: At the postgraduate level, the college offers a professional ethics course entitled "Corporate Governance and Ethics" with the aim of a general understanding of ethics in business with the objective of inculcating human values like workplace ethics and marketing ethics. Special emphasis is laid on inculcating ethical practices and human values among the students by organizing various extra-curricular activities like Declamation, Nukkad Natak, Gender Sensitization program, Poster Making Competition on water conservation, Awareness programs on drug abuse, Blood Donation Camps, Cleanliness Drive, etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

146

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	https://www.gchansi.ac.in/Data?Menu=rSas3impO6s=&SubMenu=yzxTEz4vztw=
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://www.gchansi.ac.in/Data?Menu=rSas3impO6s=&SubMenu=yzxTEz4vztw=

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

772

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1371

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College takes every possible measure to understand the needs and requirements of students having different potential and learning capabilities. At the commencement of the academic session, a two-day Orientation Programme is organized to make the students familiar with their course content, exam pattern and college environment. During the academic session, the students are assessed through class tests, assignments, group discussions and presentations. On the basis of their performance, an internal assessment is provided. The lectures are prepared in such a way that slow learners as well as advanced learners, both are fully facilitated. Advanced learners are encouraged and motivated to give demonstrations on specific topics to their fellow students. Besides, there the students are encouraged to participate in literary competitions such as Quizzes, Poetry, Declamation, PowerPoint Presentations and Science Exhibition. Extension lectures are organized on specific topics as per the need of the students which are beneficial for students to change the monotony of class lectures. Slow learners are encouraged to attend the Special/ Revision classes immediately before the commencement of semester exams. To boost the motivation level of the students,

the advanced learners and toppers are honoured with cash prizes, College Colours and Roll of Honours in the Annual Prize Distribution Function of the college. All the students are assigned mentors and mentor classes are organized weekly in which the students are asked to share any difficulty faced by them in their teaching-learning process as well as other problems.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2012	**57**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The vision of the college is to develop a holistic environment for the students and make the students so efficient that enables them to overcome their fears and face the challenges of society with confidence. Various efforts are made by the teaching staff to encourage participative and experimental learning. Problem Methodologies are employed to enhance the learning experiences of the students. New Teaching Aids like projectors smart boards, PowerPoint presentations are used to make the learning experimental and effective. Computer education has been made compulsory for all the students of the college not only to enhance their learning skills and to make learning experimental but to enhance their employability. The College has fully equipped laboratories of Physics, Chemistry, Mathematics, Computer, Geography and Psychology as per the requirement of curriculum. Students are encouraged to participate in Science exhibitions held at the college level, district level, and state level. Field visits/ Excursions are organized to connect the theoretical knowledge with the practical one. Interactive

sessions are organized by the departments from time to time to make the students' learning more effective. Various departmental activities like quizzes, seminars are also organized with the objective to ensure the maximum participation of the students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers actively uses ICT enabled tools for effective teaching learning process. Google Class Room, Whats app, Telegram, Moodle, Google Meet, You Tube, LMS, Quizzes, Google forms, Testmoz, Kahoot, OBS, Zoom, Camtesia.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

45

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

57

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

17

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

310

File Description	Documents
Any additional information	[View File](#)
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

A transparent system for Internal Evaluation is followed by the college which includes the internal assessment, behaviour of the students, presentation skills and knowledge level of the students. The criteria for Internal Assessment with weightage allotted to each component- Class Test, Assignments, Presentations and attendance are shared with the students in their induction programme and implemented with proper norms of the University. The following criteria have been adopted by the college prescribed by the affiliating University:

M.Com., B.C.A. and B.Sc. Honours Maths

Each paper has Maximum Marks of 100 in the ratio of 70% external and 30% internal, irrespective of the credits assigned to it. The grade awarded to a student in any particular course/paper will be based on the performance of the student in minor tests, attendance and cocurricular activities.

B.Sc.- The distribution of internal assessment marks (20) is based on the marks obtained by the student in one Minor test of 12 marks to be conducted preferably in the month of November for Odd Semester and in the month of April for

B.A., B.Com. Each paper has a Maximum of 100 marks in the ratio of 80% external and 20% internal Assessment. Components of Internal Assessment

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://www.gjust.ac.in/uacolleges/schsylaf.php

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a well-designed mechanism to deal with examination related grievances. The college has adopted a three-tier system to address the examination-related grievances of the students. Depending upon the nature of grievances, the three tiers include Department/faculty level, College administration level, and university administration level. The department-level

grievances are related to their internal assessment marks in their Minor tests and assignments. Every teacher displays the marks of internal assessment on the notice board to have full transparency in the system and the students who are not satisfied with their marks given by the teachers are advised to contact their teacher in charge and resolve their problems. At the college level, a committee comprising of senior teachers has been constituted to take up the grievances of the students regarding filling of online examination forms, result late issues, re-evaluation issues etc. Besides, a senior teacher has been assigned the duty of the registrar for the purpose of smooth conduct of minor tests during the academic session. The college administration ensures the proper and timely display of exam-related notices such as date sheets, any revision in the date sheet, issuance of admit cards, and code of conduct on the College Notice Board.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Course outcomes of all the courses corresponding to all the programs are uploaded on the college web portal and the outcome is also communicated to the students in their classes by their respective teachers in charge. The college has formulated the mechanism for the uploading of lesson plans of all the courses for the various program on the college web portal and the teachers are advised strict compliance of the lesson plan as per the university/college academic calendar. The faculty members chalk out their lesson plan in the beginning and it is communicated to the students with the program and course outcome with the proper understanding of skills and knowledge they are going to acquire after completing the course.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	http://gchansi.ac.in/images/42/DownloadForms/Forms156.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

In addition to the display and communication of course outcomes (COs), Programme specific outcomes (PSOs), and Programme Outcomes (POs), the IQAC of the college ensures the accomplishment of these outcomes with its goal of providing quality education to the students. The college (IQAC) adopts the following two frameworks to assess the Cos and POs:

1. Quantitative Framework- This framework is based on the performance of the students in day to day classroom teaching -Learning process. Outcomes of the students are assessed through the class tests, assignments, Level of Interaction, and Curricular activities. This has a 20%/30% weightage in the university exams.

2. Qualitative Framework- The Qualitative framework outcomes involve the co-curricular activities, participation of the students, and focussing on the overall personality development of the students. These outcomes are attained by organizing different types and levels of competitions like the Talent Search, Literary Competition, Cultural Fest. University Level Youth Fest, Athletic Meet, Sports competitions. Further, the suggestions and recommendations on the POs and COs are collected through the feedback designed by the IQAC at the end of the academic session from all the stakeholders, and constructive measures are taken by the IQAC to improve the holistic environment of the college.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

377

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://gchansi.ac.in/images/42/DownloadForms/Forms4870.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.gchansi.ac.in/Data?Menu=rSas3impO6s=&SubMenu=yzxTEz4vztw=

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

Nil

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Incentive for Regular Teachers who Undertake Research Projects. It has been decided by the IQAC in its meeting on 2nd September 2021 that the regular teachers of the college will be exempted from college duties (except for teaching work) if any Major/Minor Research project is awarded (as Principal Investigator) to them. Exemption of 2 years / 1 year will be given for Major/Minor Research Projects respectively. A separate Research Room/Lab will be provided to the concerned teacher for the specified period.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

Nil

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

05

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

04

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has constituted various clubs and societies like YRC, RRC, NSS, NCC, Women Empowerment Cell, Placement Cell, Legal Literacy Cell etc which conduct various extension activities during the last five years. The list of activities conducted by the college is given as under:

1. Guard of honour on kargil diwas, Inter group competition, ATC 180 Nimriwali, Ek bharat, shreshath bharat, saptah, Sardar Patel Narmada Trek, Annual Training camp 194 by NCC.

2. District level quiz competition, World AIDS Day Celebration by Red Ribbon Club.

3. Slogan Writing competition on women empowerment, One week workshop for self defense training for girls, Online poster making competition on women empowerment by Women Cell.

4. 72th van mahotsav, Swatchta ka pakhwada, Harmony day Rajiv Gandhi, Fit india movement, 76th UNO day essay writing, National integration week, Communal harmony campaign, Tobacco prevention poster making, Earthquake mock drill, 75 crore surya namaskar, Poster making environment day, International anti drug prevention day by NSS.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

Nil

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

45

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

4234

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

Nil

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College always takes positive measures and initiatives to make the teaching-learning environment more effective and efficient by providing adequate academic infrastructure. The College provides proper facilities for theoretical as well as practical classes. The college encompasses a well-maintained campus spread over 11 acres of serene green land. The existing infrastructural facilities are utilized both for conducting theory and practical classes. The detail of the facilities is given as under :-

Classrooms: The college has a sufficient number of well-furnished, well-ventilated, spacious 31 classrooms for conducting theory and practical classes. There are two teaching blocks.

Laboratories: All laboratories are well equipped and well maintained for carrying out curriculum-oriented lab practical. All the laboratories are established as per UGC/ Affiliating University & Haryana Govt. norms.

Technology-Enabled Teaching and Learning: Smart Class Rooms with ICT enabled equipment in the college are provided with DLP

Projector, Computer and Wi-Fi enabled Smart Boards. Auditorium: Multipurpose Auditorium has a seating capacity of 1200 persons and the Conference Hall has a seating capacity of 35 persons.

Computers: College administration takes necessary steps to fulfill the computer requirement of teachers, students & departments.

Library: College has well equipped central library with references and textbooks, magazines, newspapers, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://gchansi.ac.in/images/42/DownloadForms/Forms4869.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College offers a number of opportunities and resources to the students to develop their personalities of the students.

Sports Facilities: The sports department of the college is headed by an Asst. Professor of Physical Education and various sports activities are conducted by the sports board consisting of senior faculty members. The college organizes Annual Athletic Meet every year and the winners are awarded in the Annual Prize.

A new gymnasium hall has just been constructed with the help of philanthropists keeping in mind the increasing stress among the students in this modern era and the effective role of Yoga to tackle mental stress.

Cultural facilities: As far as cultural activities are concerned the college has earned a reputation in the region. At the beginning of the session, a talent search/hunt programme is organized by the college to bring out the hidden talent of the students, through different activities like General Song, Solo Dance, Folk Dance, Rituals, Painting etc. On the basis of the performance of students in a talent hunt programme, teams are prepared to participate in the youth festival and Haryana Day "Ratnawali" festival organized by Govt. of Haryana.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://gchansi.ac.in/images/42/DownloadForms/Forms4869.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://gchansi.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=peFtsatR8x4=
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

17.09684

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is fully automated using ILMS. The software "SOUL" which is being used in the college library is version 2.0.

About the Software: Software for University Libraries (SOUL) is a state-of-the-art Integrated Library Management Software designed and developed by the INFLIBNET Centre based on requirements of college and university libraries. It is a user-friendly software developed to work under client-server environment. The software has been designed to automate all housekeeping operations in library.

Name of ILMS software : SOUL software (software for university library)

Nature of automation (fully or partially): Fully

Version: 2.0

Year of Automation 2014

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-

journals during the year (INR in Lakhs)

`Nil`

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

`55`

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

In the 21st century the world has witnessed a paradigm shift in technological advancement in all spheres of life. Similarly, the latest technology has been incorporated in the higher education institutes for effective teaching-learning process. Along with the traditional teaching aids like white board / chalk boards, the smart interactive boards are also installed in the college. There are five computer labs along with one mathematics lab in the college with latest configuration. A lab attendant for each lab has been appointed to take care and maintain the infrastructure of labs. The maintenance of computers' hardware and software is done by the local vendor. The college web portal is monitored and updated with day to day activities by the faculty of Computer Science. The college provides free WiFi facilities to the students as well as to the faculty members. The Wi-Fi service is provided by the Reliance Jio as per the MOU signed by the state government with the company. The biometric attendance system is also operational for the college staff.

Further ten new smart class rooms with smart boards and projectors are set up in the college to make teaching -learning ambience more interesting and effective.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

112

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	<u>View File</u>

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

17.096

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Physical Facilities: The physical facilities including laboratories, classrooms, computers, washrooms, centralized RO system, playgrounds, multipurpose hall, smart classrooms, generator set etc. are available for the students. The college administration always keeps vigilant eye on the quality of maintenance and requirement of infrastructure and equipment. The campus maintenance is monitored through surveillance cameras. All the details of physical infrastructure are maintained in stock registers. Physical stock verification of all the entities is done annually by the committees of faculty members appointed by the college administration at the end of each financial year.

Laboratories: Under the supervision of head of the department, lab attendants maintain the efficiency of the college laboratories and accessories.

Academic Facilities: The college has devised a system of optimal utilization of academic infrastructure. A new teaching block has been constructed to accommodate the increased strength of students and courses, besides the college administration has submitted a proposal of additional teaching block along with spacious library to improve the quality of teaching and learning

Library: The college has a good library enriched with 27476 number of books. The college library is fully automated using "SOUL" Software and the students are provided digital ID cards to get the books issued.

Language labs/ Computer Labs/ Mathematics Lab: The college has established an English Language Lab to improve the soft skills of the students.

Smart Class Rooms: There are eleven Wi-Fi enabled smart class

rooms in the college campus and all the equipment are get insured.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1415

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

Nil

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	http://gchansi.ac.in/Home
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

77

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

77

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

7

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	<u>View File</u>

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

17

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

12

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

4

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college provides ample opportunities to the students in decision making in various academic, administrative, and co-curricular activities of the college. Students are given active representation in various departmental /cells-NSS, NCC, RRC Activities. The departmental head and activity in charge ensure the maximum students' participation in all the activities having due consideration to the student's needs and make them students centric. Furthermore, the students are given the freedom to express their thoughts and feelings about the college administration and their academic rights, by putting them in a slogan or picture displayed on the "Wall of Democracy" devised by the college. The college annual magazine TEEJ provides the platform for students to showcase their writing skills, creativity, and innovative ideas. To give exposure to the students and to develop confidence among them, they are given the responsibility of student editor in the college magazine, anchoring in the departmental activities/functions in the college functions and in extending help in hospitality arrangement. The students of different streams are given the opportunity to be a member of IQAC to express their thoughts in various decisions regarding college betterment. The students of the college are actively involved in various co-curricular activities like NSS, NCCCamps, Swachchh Bharat Abhiyan, The best Volunteers/cadets are honored in the annual function to encourage and motivate other students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2257

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Feeling a duty to give back to the institution of their learning what alumni acquired from it, with renewed fruitful learning experienced in their lives, the alumni synchronize their institute and society to make a better place for learning. The college celebrated the Golden Jubilee of its foundation in 2018 and decided to form an Alumni Association and to develop an alumni network for connecting with its Alma-Mater for mutual benefit. Govt. College Hansi has produced several renowned personalities including Professors, Teachers, Lawyers, Chartered Accountants, Businessmen, Army Personnel, Police Personnel, Contractors, Bankers, Social Workers, Politicians, Entrepreneurs, etc. The best logo was finalized by the IQAC for the Alumni Association logo and "Sandhi Setu" nomenclature was recommended by the IQAC for Alumni Association. The Alumni Association

formally got registered on 24th May 2018 with registration number 2599 in the office of Registrar of Society with twelve-founder members. A special drive was initiated to add new alumni to the association in the month of August 2019 and 205 new alumni joined the association and the number reached 262 in total. The Association has been constituted with the following aims and objectives as given below:

1. To bring old students together to exchange nostalgic feelings, ideas, and thoughts.

2. To hold regular meetings to discuss the needs and requirements of the college.

3. To help the students financially and academically.

4. To work for the better education and moral upliftment of the society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) | E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

The vision of the college is to provide higher educational opportunities to the students residing in the city and adjacent village areas, and also to provide quality education to

underprivileged classes and economically backward students. The

institution strives to shoulder the responsibility of making the nation's dream come true by imparting higher education. The vision of the college is to develop the college in all modern facilities

and incorporate new streams of study. The college is striving continuously towards achieving this goal. With limited resources and infrastructure, the college has created a milestone. The college tries to uplift the downtrodden and socio-economically weaker students by providing the benefits of the schemes announced by the government such as the Implementation of the policies of higher education.

Mission and Objectives:

Imparting quality education to students, specifically to those who are economically backward, and nurturing them to become responsible persons by raising their level of education and social status. Providing value-based education and igniting young minds to bring the best out of them. Imparting quality and value education with a view to prepare the students to face challenges. Ensuring inculcation of a high standard of morality and discipline among students. These aims and objectives are communicated through lectures, seminars, NSS, NCC camps and Personality Development Programmes, Red Cross Society, Youth Festival, Sports, Legal Literacy Cell, Women Cell, Placement, and Career Guidance Cell, Computer knowledge, Project Work, etc. Such activities have been incorporated as an integral part of the curriculum

File Description	Documents
Paste link for additional information	https://www.gchansi.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=BFcJrpmMV3E=
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College always promotes and encourages a culture of participative management by involving staff members (Teaching as well as non-teaching) in a number of administrative roles. Major committees comprise of teachers, and many include non-teaching staff and students as well. The college has created a

decentralized structure for decision making, designing, and implementing policies where departmental committees interface their decisions with college committees of the staff council. There are 43 Committees and all

faculty members are part of them. Some of the major committees are given below:

Admission Committees: These committees are constituted just before the beginning of the new academic session to ensure a smooth admission process.

College Council- It comprises of five-six senior faculty members. The principal is the ex-officio chairperson of the council.

Internal Quality Assurance Cell- IQAC has been established in the college since 2010 as per norms of the NAAC/UGC comprising of senior faculty members, students, social workers, Alumni, etc.

Sports Board: -The college principal is the ex- officio president and the assistant/associate professor of physical education is appointed as secretary of the sports board. The faculty members are designated as members and they monitor the activities of different games.

Besides these, various other committees are constituted to deal with different responsibilities such as Time Table, Grievance Redressal Committee, Library Advisory Committee, Internal Assessment, Cultural, Campus Beautification, Maintenance of Infrastructure, etc. The principal interacts personally with the students from time to time and deals with their difficulties, if any.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Many of the academic quality policies are framed by the College administration and implemented through various committees of the college which are monitored by the principal. The college

administration is regularly involved in enhancing the infrastructure and works for capacity building for teaching-learning to deal with the dynamic academic and social environment. The following perspective/ strategic plans which are in process and successfully implemented are stated as under:

Rain Water Harvesting

Centralized RO System

Gymnasium

Lease Line of 50 MBPS

Construction of Canteen- Proposal has been submitted

New Teaching Block and Library Extension- Proposal is approved I

Digital Display Board and centralized announcement system

Expansion of Solar power generation system

Learning Management System.

Fire Safety.

Repair of the multi-purpose hall

Among all the above plans, the construction of the gymnasium was completed, a centralized RO system was installed, Lease Line of 50 MBPS completed, Fire Safety system installed, and Rainwater harvesting was also completed during the session.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Being a government college, the college is governed by the

policies of the Higher Education Department, Govt. of Haryana. The Department of Higher Education Haryana issues regulations, policies framework from time to time to carry out the administrative activities of the college as per the needs and requirements and directs the principals of Govt. Colleges for compliance. Being a government college governed by the Govt. of Haryana, the college has no direct recruitment, transfer, or promotional policies. These are regulated

at the directorate level. The affiliating university issues guidelines regarding intake capacity, admission schedule, examination forms schedule, schedule of submission of internal assessment and practical awards, date sheet of theory and practical exams, declaration of results, and issuance of mark sheets and degrees. The college principal frames the mechanism and policies for the effective functioning of the college. The college receives different types of grants (Plan and Non-Plan) for material & supply, library, infrastructure upgradation, scholarships, etc., and plans strategies for the desired outcome with the active cooperation of all the stakeholders. The principal is the administrator of the college who coordinates all the activities. The principal is also the ex-officio chairperson of the College's various committees which carry out various functions and activities of the college. The decisions related to academics like workload calculation, library purchases, timetable, maintenance of infrastructure, admission, etc. are taken up by the different committees.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	http://gchansi.ac.in/images/42/MultipleFiles/File12610.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Govt. of Haryana runs various welfare schemes for employees. The welfare schemes for teaching and non-teaching staff are stated separately in the following manner: -

For Teaching Staff:

Leaves are provided for different purposes to cope up with social and personal responsibilities such as Casual Leave, Duty Leave, Child Care Leave, Maternity/Paternity

Provident Fund-

1. Annual Increments are given as per policy.

2. Financial aid is also granted as advance loan, HBA, Marriage Loan, Car Loan.

3. Medical Reimbursement facility is available for staff under the guidelines of the Haryana Government

4. Education allowance is also provided as per the rules of Haryana Govt.

5. Retirement Benefits- Pension, Family Pension, Gratuity, Leave Encashment.

For Non -Teaching Staff

Leaves are provided for different purposes to cope up with social and personal responsibilities such as Casual Leave, Duty Leave,

Child Care Leave, Maternity/Paternity Leave, Special Leave for Blood Donor, Earned Leave, Extraordinary Leave.

New Pension Scheme for the employees who joined service w.e.f. 01-01-2006.

1. Annual Increments and promotional benefits are given as per policy.

2. Financial aid is also granted as advance/ loan, House Building Advance, Marriage Loan, Car Loan, Wheat Loan and Festival Loan for Class IV employees.

3. Medical Reimbursement facility is available for staff under the guidelines of the Haryana Government

4. Children Education allowance is also provided as per the rules of Haryana Govt.

5. Retirement Benefits- Pension, Family Pension, Gratuity, Leave Encashment.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by

the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	View File
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

57

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

To attain and maintain the quality of an institution, it is necessary to frame the policies/ programmes, practices and execute them in true spirit by the all the pillars of the institution. There are two crucial stakeholders in the college for planning of strategies and its execution in a well-structured manner. There are considerable number of parameters to assess the performance the teaching and non-teaching staff. The parameters which are designed to assess teachers' performance are stated below: -

API, ACR, Feedback System. Here is prescribed Academic Performance Indicator (API) Performa for self-appraisal filled by the faculty members and verified by the IQAC. The teachers are required to obtain minimum API score covering all the three categories of API Performa for the promotion under Beside this, there is also a well-designed mechanism for teachers' appraisal system in which all the faculty members are required to fill Annual Confidential report (ACR) containing the information of teaching days, results and responsibilities, extra classes for weak students', annual duties, research details and Inservice training programmes. Self-appraisal is assessed and evaluated and assign a grade (Outstanding, Very Good, Good, Average, Below Average) by the principal and forwarded to the Director Higher Education Haryana for necessary action. At the end of academic session feedback from the students is obtained containing the qualitative and quantitative parameters of teaching learning.

Non-teaching staff: -

The performance of non-teaching staff is evaluated on the basis of duties and responsibilities assigned to them, their regularity, punctuality, efficiency etc.

File Description	Documents
Paste link for additional information	http://gchansi.ac.in/Data?Menu=rSas3impO6s =&SubMenu=yzxTEz4vztw=
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various

internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The mechanism for the audit is as per the directions and guidelines of the UGC and higher education department. The College has a committee for internal audits.

Internal Audit: Internal audit of the college is done by the college bursar. The bursar checks and verifies all vouchers of transactions with reference to sanctioned budget and availability of the funds of the college. The convener of the purchase committee along with the bursar of the college keeps a strict vigil on the process of purchase.

External Audit: The external audits of the institution are conducted regularly as per the state Govt. instructions. The audit is conducted by the audit teams of Director Higher Education Haryana. Besides, the audit team of accountant General Haryana conducts periodical audits.

Funding towards Placement Cell, Women Cell, Earn While You Learn, Lab Upgradation, Material and Supply and Office Expenses (O/E) conduct of Seminars, Conferences, Workshops are audited, and utilization certificate is submitted.

The expenditure bills of all the Govt. Grants are submitted to treasury and the amount is transferred through RTGS/ NEFT to the vendor's bank accounts. Internal and external audits: Documents are available with the bursar's office for perusal and verification. The last audit by AGCR was conducted during May-June 2012 covering the period from 2009 to 2012 and the internal audit during September 2014 for the year

2013-14. Further, the grant received from the UGC is utilized as per norms and gets audited by the Chartered Accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college adopts well-planned strategies for mobilizing funds and optimum utilization of resources. The major chunk of funds received from the state government is termed as Govt. Grant. In addition to this, the college receives development grants from the UGC, donations from philanthropists, membership fees from alumni, and fees from students. The govt grant is received under pre-defined Heads. The Major Heads include Salary, Placement Cell, Material and Supply, Sports, Library, Office Expenses, etc. The decision related to purchasing under various heads is taken by the principal in consultation with the committee members to ensure the best utilization of allocated funds. The college follows guidelines and norms prescribed by the state government for purchasing material, in which quotations are invited from different suppliers, and after comparing the rates of all desired items, a firm who has quoted the lowest rate is selected, and an order is given to supply the items as per the specification mentioned in the quotation with terms and conditions. Payment is released by treasury through NEFT to the supplier after delivery of respective goods/articles. All the transactions have transparency in terms of calling the quotations at least from three vendors and billing to the supplier. The college administration ensures the quality and quantity of the supplied items. The college principal designates different conveners to keep and maintain the records of available resources (infrastructure). The conveners keep a vigilant eye on the proper utilization of these resources in an effective manner.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Initially, The IQAC was established on 15-10-2010 with the objectives envisaged by the UGC/NAAC and reconstituted from time to time as per guidelines issued by UGC/NAAC. The IQAC of the college deals with the quality measures like preparation of academic and activity calendar, formation of Mentor-Mentee Groups and ensure weekly mentor classes, formation of the alumni association, extension/up-gradation of existing infrastructure, maintain the records of teachers who attended OC/RC/STC/ etc, organizing seminar/workshop for capacity building of teaching and non-teaching staff, to prepare AQAR of the college and submit the same to NAAC, to finalize API Performa of teaching staff, etc. The major contribution for quality assurance strategies and processes is witnessed in the following case studies:

Feedback System:

Objectives

To Evaluate the existing teaching-learning environment and to take appropriate action for the improvement of poor performing areas.

The Context

The IQAC of the college has designed feedback Performa covering the different aspects such as college administration, teaching-learning process, library, basic infrastructure, etc. pertaining to four different stakeholders:

Feedback form pass out students has been received, anlyzed and action has been taken on the basis of suggestons.

File Description	Documents
Paste link for additional information	http://gchansi.ac.in/Data?Menu=rSas3impO6s =&SubMenu=yzxTEz4vztw=
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Technology is playing a vital role in all spheres of life including the teaching-learning process. Therefore, the IQAC of the college has adopted the latest technological tools to make the teaching learning process more and more effective. The following methodologies have been adopted by IQAC to review the learning outcomes:

1. Smart class: The concept of Smart class has been introduced in the college in order to enhance the quality culture in academics. At present eleven wi-fi enabled smart classrooms are functioning in the college and all are insured by a reputed company.

2. Lesson plan: At the beginning of the semester, IQAC encourages the teachers to plan their teaching work in advance and execute it well. IQAC monitors and reviews the implementation of the lesson plans.

3. Mentor-mentee: Every student of the college is attached with a mentor and IQAC has established a system to organize weekly mentor classes to discuss various problems pertaining to their academic growth

4. Feedback: The IQAC has a well-designed mechanism to receive feedback from students as well as from other stakeholders. After receiving the feedback, it is analysed, and corrective measures are taken to improve the teaching-learning environment.

5. Workshops/Extension lectures: IQAC encourages all the Hods to organize workshop/ extension lectures on important themes to enrich the overall knowledge base of the students.

6. LMS-The Learning Management System emerges directly with e-learning. The college has developed an LMS through ERP in which the faculty members are encouraged to upload their video

lectures.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://www.gchansi.ac.in/Data?Menu=ROFj+/eyOLA=&SubMenu=Wk0c6UZkyrg=
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Institution shows gender sensitivity in providing facilities such as

1. Safety and Security 2. Counselling 3. Common Room

Safety and Security

The College follows exhaustively and explicitly all safety measures in all respects. The Internal Complaints Committee (ICC) named Sexual Harassment, Grievances and Redressal Committee has been constituted in the college under "The sexual harassment of women at workplace (Prevention, Prohibition and Redressal) Act, 2013" referred to as "The Act. 2013. Teachers perform proctorial duties throughout the campus area- rooms, corridors, labs, playground, library, labs, outside Girl's Common Rooms. etc. to check and monitor the mischievous elements creating a nuisance and take necessary action whenever needed.

Counselling:

The college has consistently strived to address contemporary issues like gender, women's concerns, transgender issues, safety, and security, etc. through its academic content and extension lectures. Self-defence classes are organized for the girl students for life skills and to face difficult situations and make them independent, active, and aware.

Common Room:

There is a separate common room and shaded area in the college for girl students and it is monitored through CCTV cameras. There are separate toilets for gents, teaching staff, boys and girls.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college staff as well as the students are highly motivated with Swachch Bharat Abhiyan run by the Govt. of India all over the country. The students are taught the principle of 5 R's (Refuse, Reduce, Reuse, Recycle, & Recovery) in their Environmental Studies classes with concrete examples. Every action has been taken by the college administration to keep the campus green and clean. Several dustbins have been placed in the college building and lawnsThe sweepers of the college are strictly directed to empty all the dustbins at least once a day. All the collected waste material is sent to the Municipal Collection Centre for appropriate disposal. The college administration has planned to set up a solid waste management plant on the college campus.

Liquid waste management

The college takes due care in the disposal of hazardous liquid waste generated in Chemistry labs. These liquids are disposed of in the sewerage tanks after proper dilution.

E-Waste Management

E-waste: Since the college has adopted ICT tools at the very beginning of technological advancement, a large amount of E-waste is generated in terms of obsolete computer systems including monitors and CPUs, unserviceable printers, photocopiers, Floppies, CD/DVD, mouse, keyboards, vacuum cleaner, etc. The college has adopted a proper mechanism to dispose of the e-waste as prescribed by the state Govt. A committee of faculty members of the Computer Science department was constituted to identify the various unserviceable articles covered under e-waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	**D. Any 1of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the	**E. None of the above**

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**E. None of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college organizes various activities in which students from different strata of society such as boys and girls of different castes, religion and communal groups participate with full enthusiasm. International and National days are celebrated by the college to inculcate in the students the spirit of patriotism, unity in diversity, ethics and moral values, duties and responsibilities, humanity, awareness of human rights, sensitivity towards gender parity/ old age people, respect of teachers, cleanliness and health awareness, physical and mental fitness etc.

National Youth Day (12th Jan on the birth anniversary of Swami Vivekananda), International Yoga Day (21st June), Mahatama Gandhi and Lal Bahadur Shastri Jayanti (2nd October celebrated as Swachhta Diwas & Kisan Diwas), National Unity Day (31st October, Birth anniversary of Sardar Vallabh Bhai Patel. Run for unity and integrity programme are organized), Environment day Celebration, Girls Child day Celebration by Legal Literacy Cell ,Kargil Vijay Divas Celebration By NCC, Geeta Jyanti Celebration By Hindi Department, Teacher Day Celebration By Hindi Department, Independence day celebration by NSS, International Women DayCelebration By Women Cell,Harmony Day on Rajiv Gandhi birth Anniversary, NSS Day Celebration, Constitution Day, Good Governance Day, National Voter Day, Republic Day,Shaheedi Diwas (23rd March, to pay tribute to Bhagat Singh, Rajguru and Sukhdev), Haryana Hero's Martyrdom Day (Celebrated in the memory of Rao Tularam on 23rd September) Anti - Terrorism Day and UNO Day.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College celebrates National and International Days and organizes various activities such as Declamation Contest, Poetry Competitions, Patriotic Songs competitions, Poster Making Competitions based on the Fundamental Rights and Duties, Responsibilities of Citizens, Freedom Struggle, Freedom Fighters,

etc. In this way a sense of good citizenship is developed among the students. Besides, several theme-based activities are organized by the NSS, Women Development Cell, NCC, and RRC like Blood Donation Camp, Water Conservation Rally, Cleanliness Campaign, Aids Awareness Programmes etc. In these eventsmajorImportant days like Republic Day, National Youth Day (12th Jan on the birth anniversary of Swami Vivekananda) International Yoga Day (21st June), Gandhi and Lal Bahadur Shastri Jayanti (2nd October celebrated as Swachhta Diwas & Kisan Diwas), National Unity Day, Geography,InternationalOzone Day,New Year Celebration,Environment day Celebration, Girls Child day Celebration by Legal Literacy Cell, Kargil Vijay Divas Celebration By NCC, Geeta Jyanti Celebration By Hindi Department, Teacher Day Celebration By Hindi Department, Independence day celebration by NSS,Harmony Day on Rajiv Gandhi birth Anniversary, NSS Day Celebration, International Family Day, Constitution Day, Good Governance Day, National Voter Day, Republic Day, International Women Day, Anti - Terrorism Day and UNO Day Celebration By NSS Students etc. are given ample opportunities to take part in these activities so that they can apply these values in their lives to become a responsible citizen.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

| 7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized | A. All of the above |

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year college organizes several national festivals and birth/death anniversaries of the great Indian personalities. The students celebrate all the festivals and days enthusiastically by breaking all the boundaries of caste and religion. The details of the activities of national festivals and birth / death anniversaries of the great Indian personalities are as under: State /National Festivals Lohri, Republic Day, Independence Day, Teej, Raksha Bandhan, Mahatama Gandhi Jyanti, Karwa Chauth.

International and National days are celebrated by the college to inculcate in the students the spirit of patriotism, unity in diversity, ethics and moral values, duties and responsibilities, humanity, awareness of human rights, sensitivity towards gender parity/ old age people, respect of teachers, cleanliness and health awareness, physical and mental fitness etc. National Youth Day (12th Jan on the birth anniversary of Swami Vivekananda), International Yoga Day (21st June), Lal Bahadur Shastri Jayanti (2nd October celebrated as Swachhta Diwas & Kisan Diwas), National Unity Day (31st October, Birth anniversary of Sardar Vallabh Bhai Patel. Run for unity and integrity programme are organized), Environment day Celebration, Girls Child day Celebration by Legal Literacy Cell ,Kargil Vijay Divas Celebration By NCC, Geeta Jyanti Celebration By Hindi Department, Teacher Day Celebration By Hindi Department,International Women DayCelebration By Women Cell,Harmony Day on Rajiv Gandhi birth Anniversary, Inter. Family Day, NSS Day Celebration, Constitution Day, Good Governance Day, National Voter Day,Shaheedi Diwas (23rd March), Haryana Hero's Martyrdom Day (Celebrated in the memory of Rao Tularam on 23rd September).

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. UDAAN- Pratibha Samman Yojna

The college has started a scheme to felicitate talented passout students of the college who have performed well in their future pursuits. These students have been classified in three categories:

a) Placement- students who have been placed in any Govt./ Private/ PSU

b) Qualify State/National level exam such as NET/JRF/GATT/HTET/CTET etc.

c) Progressed to Higher Education

The first category students are felicitated through the following ways: Their achievemnts areacknowledged through social media platforms such as Twitter, Instagram, Facebook page of the college with their photos; their photos with their achievements will be published in the Annual College Magazine; their photos with their achievements will be displayed on the WALL OF FAME of the college for one year; and they will be rewarded with cash prizes at Annual Prize Distribution Function of the college. The second and third category students are also felicitated in the similar ways except for cash prizes.

2. Incentive for Regular Teachers Who undertake Research Projects:

These regular teachers will be exmpted from college duties (except for teaching work) if any Major/Minor Research project is

awarded (as Principal Investigator) to them. Exemption of 2 years / 1 year will be given for Major/Minor Research Projects respectively. A separate Research Room/Lab will be provided to the concerned for the specified period.

File Description	Documents
Best practices in the Institutional website	http://gchansi.ac.in/images/42/DownloadForms/Forms2484.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Vision of the Institute focuses on four aspects essentially: Quality and Value-based Education, over all Personality Development, exploration of knowledge and to produce good human beings for the Nation. The Institute has established its distinctive approach towards this comprehensive Vision. The college is distinctive as regards to academics and sports.

Excellence in Academics:

With the thrust of academic excellence, Institution motivates and support students to participate in various district/ zonal and state level competitions. The students at the college have earned a reputation in the state. In the Geography quiz Contests organized at state and inter-state levels the students have won various prizes and trophies. Evidence of success proves distinctiveness of the Institution. Furthermore, the college earns distinctiveness by running courses like B.Sc. (Hons) Mathematics, PG diploma in Yoga and Mental Health as the college is unique in terms of providing these courses as no other the college under Guru Jambheshwar University of Science and technology offers these courses. In PGDCA and BCA course, top two ranks have been achieved by our college students.

Excellence in Sports:

The college excels in various sports events, especially in Karate and wrestling. Deepshika Participated in international karate championship held at Kathmandu (Nepal) and won gold medal in this

championship. Many students at the college have represented the college at national and international level and have achieved top positions. A separate Gymnasium Hall has been constructed to maintain the excellence in this field.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Quality initiatives to be undertaken by the IQACwere Identified and the detail of the initiatives is given as under:

1. Gymnasium of the college must be fully equipped.
2. Auditorium roof will be repaired.
3. New commerce lab will be started in the commerce department. Computer lab will be upgraded.
4. The wiring system of college will be changed.
5. The project of new building has been approved by the directorate; efforts will be made to speed up the construction work of new building.
6. Infrastructure required for online delivery of classes will be improved.
7. A YouTube Channel will be created with the name "Govt College Hansi " for the students of the college for the continuation of the Online classes. Teachers will share their teaching material through this channel.
8. Internal link road form main gate to back gate will be renovated.
9. A 50KW Solar Panel System is to be installed in the college.
10. At Least one National Seminar/ Workshop will be organized immediately after the situation of the pandemic becomes normal.
11. Renovation of Chemistry Lab and Washrooms of the Old Building must be completed.
12. All the furniture must get repaired.
13. A cycle stand, college canteen and parking shed project will be started soon.
14. There must be a guide map of the college which will be placed at the entry of the college.